

**Chisholm Trail Special Utility District
Of Williamson, Bell, and Burnet Counties, Texas
Minutes of Meeting of the Board of Directors
July 17, 2014**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened in a meeting at the administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas beginning at 5:30 p.m. on the 17th day of July, 2014. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

The meeting was called to order at 5:30 p.m.

President Delton Robinson led those present in the Pledge of Allegiance to the American flag.

Roll was called:

Delton Robinson	President
Ed Pastor	Vice President
Mike Sweeney	Secretary
James Pletcher	Treasurer
Gary Goodman	Director
Pat Gower	Director
Bob Johnson	Director

Five Board members were present, with James Pletcher and Pat Gower absent, thus constituting a quorum. Also present were Jim Briggs, Keith Walker, Linda White, Leonard Dougal, Danielle Ellis, Harry Randall, and those listed on the sign-in sheets.

Public Comments

None.

General Manager's Report

A. Operations Report – Jim Briggs presented to the Board graphs indicating the meter counts, gallons of water used and sold.

B. Project Status Reports

Mr. Briggs reported that the District will be securing bids from various vendors to replace the motor at Domel #1. The motor associated with Domel #2 is functioning without any issues.

Mr. Briggs reported rather than researching other on-call vendor choices for the District, consideration is being discussed to integrate the District's after hours customer calls into

the Georgetown Utility Services call center system. Mr. Briggs will update the Board in August.

Mr. Briggs reported that the first of the two large pumps to be installed at Lake Stillhouse Hollow was installed two weeks ago and has been pumping without any problems. The same modifications and testing are being made on the second pump, and then the second pump will be shipped from Houston and brought on line.

Mr. Briggs reported that an update on the Capital Improvement Project listing will be presented to the Board at the August meeting.

Harry Randall, District Field Service Manager, reported that the recent TCEQ inspection was conducted June 26-27, 2014. TCEQ conducts a comprehensive compliance inspection of the District facilities every three years. The investigator was very pleased with the records kept and with the facilities in the field. The investigator noted three needed improvements on: 1) failure to have backflow assembly tests reports included within this three year period for nursing homes, veterinarian clinics, funeral home and school; 2) failure to have daily Chlorine distribution records to indicate monthly averages and be available for review; and 3) be certain to schedule Daniels Mountain as the next storage tank to be rehabilitated. Overall the District received a good report.

Harry Randall reported that the automatic flush valves are still being adjusted as to the timing that the valves come on, and the length of time the valves remain on. The valves will be monitored for a year to determine if they are making a difference in decreasing the amount of unaccounted water loss. Mr. Briggs did state that over the past three months, the tracking reporting has indicated that the amount of unaccounted water loss is dropping. Mr. Randall did report that the chlorine residuals remain good.

- C. Update on Consent to Assignments. Jim Briggs stated that no Consent to Assignments have been submitted since the June Board meeting.
- D. Update on TCEQ status and review/approval of pending STM application. Mr. Briggs reported that parties have been exchanging questions. Each party has been gathering responses to the questions and making the materials available for review. The process is proceeding as directed by the Judge. Mr. Dougal stated that the next important date is August 25, 2014 when the applicants' direct case has to be filed with the parties and the Judge.

Consent Agenda

- A. **Approve minutes from the June 19, 2014 Board of Directors Meeting.** Gary Goodman moved to approve the minutes from the June 19, 2014 Board of Directors meeting. Ed Pastor seconded the motion, which the Board approved unanimously.

Legislative Regular Agenda

- A. **Consideration and possible action to accept resignation of Board Director, James Pletcher.** Mike Sweeney moved to approve the resignation of Board Director James Pletcher. Bob Johnson seconded the motion, which the Board approved unanimously.
- B. **Consideration and possible action to appoint a new Board member to fill a vacancy on the Board.** Delton Robinson stated he had visited with Bob Kostka about serving on the Board of Directors. Ed Pastor moved to approve Bob Kostka to the Board of Directors and to serve the remainder of Mr. Pletcher's term of office. Gary Goodman seconded the motion, which the Board approved unanimously.
- C. **Consideration and possible action to appoint a Board member to fill the position of Finance Chair on the Board.** Mike Sweeney moved to appoint Bob Kostka to fill the position of Finance Chair on the Board of Directors. Gary Goodman seconded the motion, which the Board approved unanimously.
- D. **Consideration and possible action to approve individual Election Services Contracts for the November 4, 2014 General Election with Bell, Burnet and Williamson Counties.** Ed Pastor moved to approve individual Election Services Contracts for the November 4, 2014 General Election with Bell, Burnet and Williamson Counties. Bob Johnson seconded the motion, which the Board approved unanimously.

Recess

The Board recessed the meeting at 6:12 p.m. for a short break.

Reconvened

The Board reconvened into Public Session at 6:21 p.m. with all five Board members present.

Executive Session

At 6:22 p.m., President Delton Robinson announced to the public that the Board of Directors would convene in Executive Session to seek legal advice from the District's legal counsel as authorized by Section 551.071, Texas Government Code, and/or discuss the purchase, exchange, lease or value of real property in Williamson, Bell and Burnet Counties, pursuant to Section 551.072, Texas Government Code. No final action, decision or vote will be taken in Executive Session.

- A. Asset Transfer and Utility System Consolidation Agreement between Chisholm Trail Special Utility District and the City of Georgetown.**
- B. TCEQ Docket No. 2014-0437-UCR, SOAH Docket No. 582-14-3380, regarding the STM Application of the District and City of Georgetown.**

Adjourn Executive Session

At 7:39 p.m. the Board of Directors adjourned the Executive Session on a motion by Bob Johnson and seconded by Ed Pastor, which the Board approved unanimously.

Reconvene into Public Session

At 7:40 p.m. the Board of Directors reconvened the public portion of the meeting and President Delton Robinson announced that no final action, decision, or vote was taken in any matter in Executive Session.

Adjournment

The meeting adjourned at 7:41 p.m. on a motion by Ed Pastor and seconded by Bob Johnson, which the Board approved unanimously.



Mike Sweeney, Secretary