

Chisholm Trail Special Utility District  
Of Williamson, Bell, and Burnet Counties, Texas  
Minutes of Meeting of the Board of Directors  
October 17, 2013

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened in a meeting at the administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas beginning at 5:30 p.m. on the 17<sup>th</sup> day of October, 2013. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

The meeting was called to order at 5:30 p.m.

Pat Gower led those present in the Pledge of Allegiance to the American flag.

All Board members were present, thus constituting a quorum. Also present were Leonard Dougal, Harry Randall, Keith Walker, Linda White, Noah Shaffer (Halff Associates), Danielle Ellis, and those listed on the sign-in sheets.

**Consent Agenda**

- A. Approve minutes from the September 9, 2013 and September 19, 2013 Board meeting. David Ciambone made a motion to accept the minutes as written. Gary Goodman seconded the motion, which the Board approved unanimously.

**Action Item**

- A. Discussion and possible action regarding engagement of District general counsel services. Delton Robinson made a motion to approve the law firm of Jackson Walker, LLP as the District's general counsel services. Mike Sweeney seconded the motion, which the Board approved unanimously.

**Informative Items**

- A. Update on BRA enacting Stage 2 – Drought Warning of its drought plan for Lake Georgetown and customer notification. Keith Walker, Interim General Manager, briefed the Board of a recent letter from the Brazos River Authority notifying its customers that the BRA was enacting Stage 2 – Drought Warning condition, and for customers to implement their respective drought response and water conservation measures to achieve a 10 percent reduction in water usage from what would have occurred in the absence of drought conditions. Mr. Walker explained that Chisholm would be coordinating with Georgetown, Round Rock, Brushy Creek MUD and Jonah Water SUD to implement Stage 2 Drought Restrictions in accordance to the BRA's request.
- B. Update on Capital Hydrant field work. Staff updated the Board on the status of the District's fire hydrants.

- C. Update on refurbishing of the Braun water tank. Keith Walker, Interim General Manager, briefed the Board stating that he and Harry Randall, Field Manager, meet recently with representatives from Dunham Engineering regarding refurbishing of the Braun water tank. Dunham Engineering conducted an inspection during October and November, 2011 of the District's potable water storage tanks. It was determined that no oil or other contaminants were present and the issue appears to be poor adhesion of the original paint. Dunham Engineering will submit a report and plan for the refurbishing work.

#### Board Appreciation

Board President Pat Gower, on behalf of the Board of Directors, extended a sincere "thank you" to Noah Schaffer, P.E., Halff Associates, for his outstanding performance as the District's engineer over the last several years.

Mr. Gower also extended appreciation on behalf of the Board and the District for the exemplary service Marcus Canipe and David Ciambrone have exhibited over their years of service as Directors on the Board. Marcus Canipe began serving on the Board in May 2003. David Ciambrone began serving on the Board in March 2012.

#### Interim General Manager's Report

Keith Walker presented the Interim General Manager's Report including the following information:

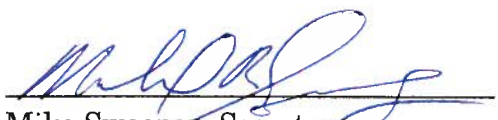
- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Project Status Report

#### Executive Session

There was no Executive Session.

#### Adjournment

The meeting adjourned at 6:25 p.m. on a motion by David Ciambrone and seconded by Marcus Canipe, which the Board approved unanimously.

  
Mike Sweeney, Secretary