

**Chisholm Trail Special Utility District  
of Williamson, Bell, and Burnet Counties, Texas  
Minutes of Meeting of the Board of Directors  
October 18, 2012**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened at a designated meeting place for the District, at the Georgetown Chamber of Commerce, 100 Stadium Drive, Georgetown, Williamson County, Texas beginning at 4:30 p.m. on the 18<sup>th</sup> day of October, 2012. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

Meeting was called to order at 4:30 p.m.

Mary Wilson led those present in the Pledge of Allegiance to the American flag.

Gordon Pierce, Interim General Manager, called role:

|                |                |
|----------------|----------------|
| Mary Wilson    | President      |
| Marcus Canipe  | Vice President |
| Ed Pastor      | Secretary      |
| Cash Mullen    | Treasurer      |
| Gary Goodman   | Director       |
| Pat Gower      | Director       |
| David Ciabrone | Director       |

Seven Board members were present, thus constituting a quorum. Also present was Gordon Pierce, Linda White, Harry Randall, John Hatchel, Leonard Dougal, Legal Counsel.

**Executive Session**

At 4:31 p.m., Mary Wilson announced that the Board of Directors would enter into Executive Session to seek legal advice from counsel as authorized by Section 551.071, Texas Government Code, and/or discuss the purchase, exchange, lease or value of real property in Williamson, Bell and Burnet Counties, pursuant to Section 551.072, Texas Government Code.

- A. Memorandum of Understanding with the City of Georgetown to address the Consolidation Feasibility Study.

**Adjournment**

The Executive Session adjourned at 5:55 p.m. on a motion by David Ciabrone and seconded by Cash Mullen, which the Board approved unanimously.

No action taken.



Ed Pastor, Secretary

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October 18, 2012**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened a meeting at an authorized meeting place for the District, Georgetown Chamber of Commerce Building, 100 Stadium Drive, Georgetown, Williamson County, Texas beginning at 5:30 p.m. on the 18<sup>th</sup> day of October, 2012. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

Meeting was called to order at 6:05 p.m.

Mary Wilson led those present in the Pledge of Allegiance to the American flag.

Gordon Pierce, Interim General Manager, called roll:

|                |                |
|----------------|----------------|
| Mary Wilson    | President      |
| Marcus Canipe  | Vice-President |
| Ed Pastor      | Secretary      |
| Cash Mullen    | Treasurer      |
| Gary Goodman   | Director       |
| Pat Gower      | Director       |
| David Ciabrone | Director       |

All Board members were present, thus constituting a quorum. Also present were Gordon Pierce, John Hatchel, Tony Corbett, Leonard Dougal, Harry Randall, Danielle Ellis, Linda White, Williamson County Commissioner Valerie Covey, Bell County Commissioner John Fisher, and those listed on the sign-in sheet.

**Public Comments**

Several members of the audience expressed their views pertaining to the future status of the District, and the potential transfer of its assets to a local government corporation to be created by the City of Georgetown.

**Consent Agenda**

- A. Approve minutes from the September 20, 2012 Board of Directors Meeting.
- B. Approve check register, payment of bills, and invoices for September, 2012.
- C. Approve the Quarterly Investment Report (July, August, September) for the period ending September 30, 2012.

- D. Approve Resolution No. 12-1018-01 amending the FY 2013 budget to allocate \$53,000.00 for purchase of auto flush valves.

Cash Mullen moved to approve the Consent Agenda. David Ciambone seconded the motion, which the Board approved unanimously.

#### Action Items

- A. Discussion and possible action in regard to the consideration of Memorandum of Understanding between Chisholm Trail Special Utility District and City of Georgetown, including a continued discussion of revenue and cost analysis evaluating the Benefits of Forming a Local Government Corporation (LGC) with the City of Georgetown or the District continuing to provide service as an independent entity. After discussion, Pat Gower moved to approve the Memorandum of Understanding between the District and the City of Georgetown, and to continue moving forward with negotiations towards a definitive agreement with the City of Georgetown pursuant to which the District would transfer its assets and service responsibilities to a Local Government Corporation (LGC) formed by the City of Georgetown. David Ciambone seconded the motion. The motion passed 6-1 (with Marcus Canipe voting against the motion).

#### Recess

The Board recessed the meeting at 6:35 p.m.

#### Reconvened

The Board reconvened the meeting at 6:47 p.m. with all Directors present.

- B. Discussion and possible action to approve Halff Associates, Supplemental No. 2 to the Liberty Hill ISD Waterline Contract to revise the design and three (3) easements due to the project surveyor revising the CR 277 right-of-way. Ed Pastor moved to approve Supplemental No. 2 to the Halff Associates, Inc. Engineering Services Agreement for the Liberty Hill ISD Waterline project to revise the design and acquire three additional easements due to the project surveyor revising the CR 277 right-of-way. David Ciambone seconded the motion, which the Board approved unanimously.
- C. Discussion and possible action to approve Non-Standard Water Service Agreement with the developer of Mission Oaks Subdivision. Pat Gower moved to approve the Non-Standard Water Service Agreement with the developer of Mission Oaks Subdivision. Cash Mullen seconded the motion, which the Board approved unanimously.
- D. Discussion and possible action to approve Non-Standard Service Agreement with the developer of Clearwater Ranch, Phase I. Pat Gower moved to approve the Non-Standard Service Agreement with the developer of Clearwater Ranch, Phase I. Cash Mullen seconded the motion, which the Board approved unanimously.

- E. Discussion and possible action to approve Non-Standard Water Service Agreement with the developer of Oaks at Westlake. David Ciambrone moved to approve the Non-Standard Water Service Agreement with the developer of Oaks at Westlake. Gary Goodman seconded the motion, which the Board approved unanimously.
- F. Discussion and possible action concerning the Extension of Interlocal Agreement Regarding Reservation of Surface Water Supply between the District and the City of Florence. Noah Shaffer, Halff Associates, District's engineering consultant, gave an overview. Marcus Canipe moved to approve the 2<sup>nd</sup> Extension of Interlocal Agreement Regarding Reservation of Surface Water Supply between the District and the City of Florence, thereby extending the reservation of surface water supplies by an additional six months. Gary Goodman seconded the motion, which the Board approved unanimously.
- G. Discussion and action regarding the Provision of Additional Wastewater Service to Williamson County MUD 19. Tony Corbett, legal counsel, gave an overview of recent developments regarding the provision of additional wastewater service to Williamson County MUD 19. He explained that the developers of the MUD had commenced negotiations pursuant to which the City of Liberty Hill would expand the existing Liberty Hill Wastewater Treatment Plant, or construct a new plant, for service to the lands within Santa Rita. Mr. Corbett asked if the Board desired for staff to amend the existing wholesale and retail sewer service agreements to provide for the provision of retail wastewater service by the District to the lands within Santa Rita. The Board directed staff and legal counsel to proceed with the negotiation and preparation of the agreements.
- H. Discussion and possible action to approve bid for purchase of mower. Gary Goodman moved to approve awarding a contract for purchase of a mower to the low bidder, Georgetown Outdoor Power, Inc., in the amount of \$9,900.00. Cash Mullen seconded the motion, which the Board approved unanimously.
- I. Discussion and possible action to approve Change Order #2 for SH 195, Segment 4. Tabled.
- J. Update on matters related to November 6, 2012 Board of Directors Election. Gordon Pierce gave a brief update to the Board. No action was taken.
- K. Receive report from the Personnel Committee with discussion and possible action concerning recommendations for job descriptions and establish salary ranges for the positions of General Manager and Technical Service Manager. Tabled.

#### Interim General Manager's Report

Gordon Pierce presented the Interim General Manager's Report including the following information:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Project Status Report

**Executive Session**

There was no Executive Session.

**Adjournment**

The meeting adjourned at 7:48 p.m. on a motion by Pat Gower and seconded by David Ciambone, which the Board approved unanimously.



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Ed Pastor, Secretary