

**Chisholm Trail Special Utility District
Of Williamson, Bell, and Burnet Counties, Texas
Minutes of Meeting of the Board of Directors
August 16, 2012**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened in a meeting at the administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas beginning at 5:30 p.m. on the 16th day of August, 2012. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

Meeting was called to order at 5:30 p.m.

Mary Wilson led those present in the Pledge of Allegiance to the American flag.

Gordon Pierce, Interim General Manager, called roll:

Mary Wilson	President
Marcus Canipe	Vice-President
Ed Pastor	Secretary
Cash Mullen	Treasurer
Gary Goodman	Director
Pat Gower	Director
David Ciambrone	Director

Seven Board members were present, thus constituting a quorum. Also present were Gordon Pierce (Interim General Manager), Tony Corbett, Harry Randall, Terri Sisk, Linda White, and those listed on the attached sign-in sheet.

Public Comments

Mr. David Mann, representing The Woods, expressed his concerns with the developers, builders and fire flow.

Consent Agenda

- A. Approve minutes from the July 2, 2012, July 14, 2012, and July 19, 2012 Board of Directors Meetings. Cash Mullen stated a correction needs to be made to the minutes of July 14, 2012 minutes, under Action Item F. After the motion there needs to be a sentence stating, "Cash Mullen seconded the motion, which the Board approved unanimously."
- B. Approve check register, payment of bills, and invoices for July, 2012.
- C. Approve the quarterly Investment Report (April, May, June) for the period ending June 30, 2012.

Cash Mullen moved to approve the Consent Agenda (with the correction to the July 14, 2012 minutes). Gary Goodman seconded the motion, which the Board approved unanimously.

Action Items

- G. Discussion and possible action on Memorandum of Understanding Between the City of Florence and Chisholm Trail Special Utility District Regarding Potential Wholesale Water Supply. Tony Corbett, legal counsel, recommended Board approval of the Memorandum of Understanding. **Pat Gower moved to approve Memorandum of Understanding Between the City of Florence and Chisholm Trail Special Utility District Regarding Potential Wholesale Water Supply. Cash Mullen seconded the motion, which the Board approved unanimously.**
- F. Discussion and possible action to waive requirement to install a 6" fire demand meter at Resource Commercial Park. Discussion occurred regarding whether or not the District had a policy pertaining to development and dedicated fire lines. Halff Associates will formulate a policy and submit for Board review. **Pat Gower moved to approve waiving the requirement to install a 6" fire demand meter at Resource Commercial Park, and to review any District policy regarding dedicated fire lines. Gary Goodman seconded the motion. The motion failed (Pat Gower, Mary Wilson and Gary Goodman FOR; Cash Mullen, David Ciambrone, Ed Pastor and Marcus Canipe AGAINST). The Board was in agreement for Halff Associates to develop a policy pertaining to development and dedicated fire lines for their review, and to reconsider the Resource Commercial Park's waiver during a September Board meeting.**
- A. Discussion and possible action to approve Change Order #1 for SH 195, Segment 4. The Change Order pertains to cost revisions due to the fact that there were discrepancies between the original TxDOT engineering drawings and the actual locations of the buried waterlines. Locations of road bores, valves, etc. had to be revised. Dollar expendables are reimbursed by Williamson County. **David Ciambrone moved to approve Change Order #1 for SH 195, Segment 4. Cash Mullen seconded the motion, which the Board approved unanimously.**
- B. Discussion and possible action approve proposal for design of waterline relocation at CR 234/CR 146. Gordon Pierce explained that the FY 2012 budget will support the engineering fees and the construction fees will be paid from the FY 2013 budget. **Marcus Canipe moved to approve proposal for design of waterline relocation at CR 234/CR 146. David Ciambrone seconded the motion. The motion passed (all FOR except Ed Pastor AGAINST).**
- C. Discussion and possible action to approve Halff Associates to commence preparing the Capital Improvement Plan (CIP) update. Gordon Pierce explained that District has a deadline of March, 2013 to submit its CIP to TCEQ. **Marcus Canipe moved to approve Halff Associates to commence preparing the Capital Improvement Plan (CIP) update. Pat Gower seconded the motion. The motion passed (all FOR except Ed Pastor AGAINST).**

D. Discussion and possible action to approve Conveyance Agreements with Rancho Sienna (MUD 12) Subdivision and Santa Rita Ranch (MUD 19) Subdivision. Tony Corbett, legal counsel, stated that MUD 12 is currently under development. Mr. Corbett stated that until all easements are secured, development is not occurring within MUD 19. He also stated that the District's Customer Service Department needs to be informed that there is currently no service within MUD 19. **David Ciambrone moved to approve Conveyance Agreements with Rancho Sienna (MUD 12) Subdivision and Santa Rita Ranch (MUD 19) Subdivision. Ed Pastor seconded the motion, which the Board approved unanimously.**

E. Discussion and possible action to approve matters related to November 6, 2012 Board of Directors Election:

1. Adopt Revised Order No. 12-0816-01 calling the November 6, 2012 Directors Election
2. Approve Joint Election Agreement and Contract for Election Services between CTSUD and Bell County, Burnet County, and Williamson County
3. Approve Section 5 – Voting submission Voting rights Act (notification of election) to US Department of Justice Civil Rights Division
4. Approve such other items as may be necessary or convenient to proceed with November 6, 2012 Directors Election

Ed Pastor moved to approve the Revised Order, Joint Agreements, and Contracts pertaining to matters related to November 6, 2012 Board of Directors Election. David Ciambrone seconded the motion, which the Board approved unanimously.

Recess

The Board recessed the meeting at 6:35 p.m.

Reconvened

The Board reconvened the meeting at 6:45 p.m. with all directors present.

Interim General Manager's Report

Gordon Pierce presented the Interim General Manager's Report including the following information:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments I, II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Waterline Construction Project
 - f. CR 250 and Northlake Maintenance Project
 - g. Ronald Reagan Phase IV Water Main Projects
 - h. CR 245 Waterline Relocation at RM 2338
 - i. SH 29 Improvements at CR 260 and CR 266
 - j. SH 29 Improvements at Jack Nicklaus Blvd.

- k. Liberty Hill I.S.D. Off-site Improvements
- l. CR 215 Waterline Replacement Project
- m. RM 2338/CR 248 15-inch Water Main Replacement Project
- n. PRV Installation Project
- o. Stonewall Fill Valve
- p. SH 138 Waterline Replacement Project
- q. Abandon Sites

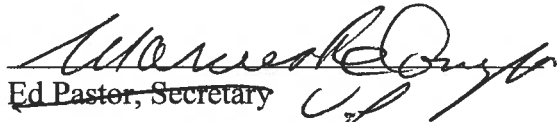
The individual project status reports, at direction from the Board, will no longer be included in the monthly Board notebooks, only the General Manager will continue receiving the individual project status reports.

Executive Session

There was no Executive Session.

Adjournment

The meeting adjourned at 7:10 p.m. on a motion by Cash Mullen and seconded by Pat Gower, which the Board approved unanimously.


Ed Pastor, Secretary