

**Chisholm Trail Special Utility District  
Of Williamson, Bell, and Burnet Counties, Texas  
Minutes of Meeting of the Board of Directors  
May 17, 2012**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened in a meeting at the administrative office of Chisholm Trail Special Utility District located at 851 FM 970, Florence, Williamson County, Texas beginning at 5:30 p.m. on the 17<sup>th</sup> day of May, 2012. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

Meeting was called to order at 5:30 p.m.

Mary Wilson led those present in the Pledge of Allegiance to the American flag.

Gordon Pierce, Interim General Manager, called roll:

Mary Wilson	President
Marcus Canipe	Vice-President
Ed Pastor	Secretary
Cash Mullen	Treasurer
Gary Goodman	Director
Pat Gower	Director
David Ciambrone	Director

Seven Board members were present, thus constituting a quorum. Also present were Gordon Pierce (Interim General Manager), Tony Corbett, Harry Randall, Terri Sisk, Linda White, Leonard Dougal, John Hatchel and those listed on the attached sign-in sheet.

**Public Comments**

Bill Stiller – Cimarron Hills

Ron Dockrey – Killeen

Mike Sweeney – Woodland Park

Don Scott – Woodland Park

Karen Mattis, Shady Oaks

Delton Robinson – Shady Oaks

Comments from all of the above indicated their views pertaining to the future status of the District.

Michael Creamer, Chisholm Trail SUD customer, expressed his dissatisfaction regarding the 15-20 water line breaks on his property with the past 5 years. Mr. Cramer spoke specifically about 5 water line breaks with the past year, over the same 15 feet area of his lawn, and the poor quality of finishing the damaged area. Mr. Cramer had pictures of the area in his yard. **The Board proposed that Mr. Creamer be included on the the June 21<sup>st</sup> Board agenda.**

## Consent Agenda

- A. Approve minutes from the April 19, 2012 Board of Directors Meeting.
- B. Approve check register, payment of bills, and invoices for April 2012.
- C. Approve the Quarterly Investment Report for the 1<sup>st</sup> Quarter of FY 2012.

**Cash Mullen moved to approve the Consent Agenda. David Ciambrone seconded the motion, which the Board approved unanimously.**

## Action Items

- A. Discussion and possible action regarding update from District consultants regarding status of City of Georgetown/CTSUD feasibility study. Leonard Dougal, CTSUD feasibility study attorney, gave overview reports from the feasibility study executive committee and project team meetings. Mr. Dougal stated that June 8, 2012 is the target completion date for the study. He also stated that June 13, 2012 is a public meeting, at the Jo Ann Ford Elementary School in Georgetown, for the project team to present the feasibility study final report.
- B. Discussion and possible action regarding the approval of Bill of Sale and Assignment for Conveyance of Facilities in the 4400 West Hwy 29 Subdivision. **Marcus Canipe moved to approve the Bill of Sale and Assignment for Conveyance of Facilities in the 4400 West Hwy 29 Subdivision. Pat Gower seconded the motion, which the Board approved unanimously.**
- C. Discussion and possible action regarding Order No. 12-0517-01 declaring certain property of the District to be surplus and authorizing the sale or disposition thereof. **Marcus Canipe moved to approve Order No. 12-0517-01 declaring certain property of the District to be surplus and authorizing the sale or disposition thereof. Gary Goodman seconded the motion, which the Board approved unanimously.**
- D. Discussion and possible action regarding a variance for sub-metering at the Highway 29 Park development. Discussion regarding developing a policy specifically addressing requests from developers to have a master meter installed for use during construction, then once the owner is ready to lease individual office spaces, change out the master meter for individual meters for each leased space. **Pat Gower moved to approve a variance for sub-metering at the Highway 29 Park development. Marcus Canipe seconded the motion, which the Board approved unanimously.**

## Interim General Manager's Report

Gordon Pierce presented the Interim General Manager's Report including the following information:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Project Status Report for ongoing infrastructure projects:
  - a. US 183 Waterline Relocation
  - b. SH 195 Segments II, IV Waterline Relocation
  - c. RM 2338 Phase 1 and 2 Waterline Relocation
  - d. FM 970 Waterline Upgrade Projects

- e. CR 228 Waterline Construction Project
- f. CR 250 and Northlake Maintenance Project
- g. Ronald Reagan Phase IV Water Main Projects
- h. CR 245 Waterline Relocation at RM 2338
- i. SH 29 Improvements at CR 260 and CR 266
- j. SH 29 Improvements at Jack Nicklaus Blvd.
- k. Liberty Hill I.S.D. Off-site Improvements
- l. CR 215 Waterline Replacement Project
- m. RM 2338/CR 248 15-inch Water Main Replacement Project
- n. Shady Oaks 8" Interconnection Project
- o. PRV Installation Project
- p. Stonewall Fill Valve
- q. SH 138 Waterline Replacement Project
- r. Lake Georgetown North Water Treatment Plant Expansion Project

**Executive Session**

There was no Executive Session.

**Adjournment**

**The meeting adjourned at 7:20 p.m. on a motion by Pat Gower and seconded by Marcus Canipe, which the Board approved unanimously.**



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Ed Pastor, Secretary