



P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

**NOTICE OF PUBLIC MEETING
CHISHOLM TRAIL SPECIAL UTILITY DISTRICT**

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, September 20, 2012 at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comments – (limited to 3 minutes)
- V. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARTELY.

- A. Approve minutes from the August 1, 2012, August 8, 2012, August 14, 2012 (9:30 a.m.), August 14, 2012 (1:00 p.m.), August 16, 2012, August 21, 2012, and August 29, 2012, Board of Directors meetings.
- B. Approve check register, payment of bills, and invoices for August, 2012.
- C. Approve sale of salvage items: 2009 Ford F-150 ½ ton 4x4 truck and 2002 Ford F-150 ¾ ton 4x4 truck.
- D. Approve transmittal of unclaimed property to Texas Comptroller in accordance with District Administrative Policy A-02 (Unclaimed Property).

VI. Action Item

- A. Discussion and possible action related to fire flow levels of service.
- B. Discussion and possible action related to adoption of policy for metering dedicated fire protection lines.
- C. Discussion and possible action to approve Resolution No. 12-0920-01 for Establishing Rules for Metering Dedicated Fire Protection Lines.
- D. Discussion and possible action to waive requirement to install a 6” fire demand meter at Resource Commercial Park.

- E. Discussion and possible action to approve Non-Standard Water Service Agreement with the developer of Mission Oaks Subdivision.
 - F. Discussion and possible action to approve Resolution No. 12-0920-02 adopting proposed Fiscal Year 2013 Budget.
 - G. Discussion and action concerning an extension to the Extension of Interlocal Agreement Regarding Reservation of Surface Water Supply between the District and the City of Florence.
 - H. Discussion and possible action to approve District signatory matters including:
 - a. Approve removal of informational reporting of Terri Sisk from all District banking accounts, investment accounts, and safe deposit box.
 - b. Approve Resolution No. 12-0920-03 to amend authorized informational representative for District TexPool accounts.
 - c. Approve Resolution No. 12-0920-04 to authorize District Bookkeeper, Danielle Ellis, entry to District safe deposit box.
 - I. Update on matters related to November 6, 2012 Board of Directors Election.
 - J. Receive report from the Personnel Committee with discussion and possible action concerning recommendations for job descriptions and establish salary ranges for the positions of General Manager and Technical Service Manager.
- VII. Interim General Manager's Report regarding the following:
- A. Operational Status Report & Water Loss Report
 - B. Monthly Financial Reports
 - C. Project Status Report
 - D. MOU Schedule
- VIII. Executive Session
- IX. Possible action regarding items discussed in Executive Session
- X. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Date: September 14, 2012

By: 
John Hatchel, Interim General Manager