



P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103  
www.ctsud.org

**NOTICE OF PUBLIC MEETING  
CHISHOLM TRAIL SPECIAL UTILITY DISTRICT**

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, November 15, 2012 at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comments – (limited to 3 minutes)
  
- V. Election Matters
  - A. Adopt Order canvassing the returns of the November 6, 2012 Election of Directors.
  - B. Approve issuance of certificates of election to newly elected directors.
  - C. Administer oath of office, approve statement of officers and director bonds, and take other such actions as necessary for elected directors to qualify for office.
  - D. Presentation to outgoing Board Directors and comments.
  - E. Discussion and possible action regarding election of Board Officers including President, Vice President, Secretary, and Treasurer.
  
- VI. Customer Request
  - A. Discussion and possible action regarding request by customer for reimbursement for extra expense incurred with plumbing issues.
  
- VII. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARTELY.

  - A. Approve minutes from the October 17, 2012, October 18, 2012 (4:30 p.m.), and October 18, 2012 (5:30 pm.) Board of Directors meetings.
  - B. Approve check register, payment of bills, and invoices for October, 2012.

VIII. Action Item

- A. Discussion and possible action to approve Bury+Partners change in scope and fees associated with the design and construction of a 12-inch diameter waterline along SH 138 and SH 195.
- B. Discussion and possible action to approve Halff Associates, Supplemental No. 3 to the Liberty Hill ISD Water Line Contract to revise the water line design and three (3) easements due to the project surveyor revising the CR 277 right-of-way.
- C. Discussion and possible action to approve Halff Associates proposal for the Clearwater Ranch Phase 1 Off-Site Water Line Easement Acquisition.
- D. Discussion and possible action to approve Halff Associates to advertise and bid the Williams Drive (RM 2338 from CR 245 to Daniels Mountain) Water Line Project.
- E. Discussion and possible action regarding land owner demands during easement acquisition process on CR 215.
- F. Discussion and possible action to approve Change Order #2 for SH 195, Segment 4.
- G. Discussion and possible action to approve Halff Associates to advertise and solicit bids from contractors for construction of the LHISD Water Line Project.
- H. Discussion and possible action to schedule a Board workshop orientation for the newly elected Board Directors.

IX. Interim General Manager's Report regarding the following:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Project Status Report

X. Executive Session


XI. Possible action regarding items discussed in Executive Session

XII. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Date: November 9, 2012

By:   
Gordon Pierce, Interim General Manager