

**Chisholm Trail Special Utility District  
Of Williamson, Bell, and Burnet Counties, Texas  
Minutes of Meeting of the Board of Directors  
March 15, 2012**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened in a meeting at the administrative office of Chisholm Trail Special Utility District located at 851 FM 970, Florence, Williamson County, Texas beginning at 5:30 p.m. on the 15<sup>th</sup> day of March, 2012. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

Meeting was called to order at 5:30 p.m.

Mary Wilson led those present in the Pledge of Allegiance to the American flag.

Gordon Pierce, Interim General Manager, called role:

Mary Wilson	President
Marcus Canipe	Vice-President
Ed Pastor	Secretary
Cash Mullen	Treasurer
Gary Goodman	Director
Pat Gower	Director
David Ciambrone	Director

Seven Board members were present, thus constituting a quorum. Also present were Gordon Pierce (Interim General Manager), Tony Corbett, Leonard Dougal, Harry Randall, Danielle Ellis, Linda White, John Hatchel and those listed on the attached sign-in sheet.

**Public Comments**

Don Scott, Woodland Park Homeowners Association

- Board members need to be unified rather than in disagreement amongst themselves
- Not in support of a Board member being on the feasibility study negotiations team
- Communicating to the CTSUD customers updates from the feasibility study meetings
- To whom should all customer questions/inquiries be addressed for answers

Karen Mattis, Shady Oaks Homeowners Association

- Application deadline for upcoming Board of Directors election
- Timeline for feasibility study and scheduled dates for public comments before final decision is made
- Status of the feasibility study to date
- Status of the fire flow testing of the fire hydrants in subdivision areas other than Cimarron Hill and Shady Oaks
- Future water supply

## **Customer Request**

Discussion and possible action regarding request by customer at 1540 CR 220, Account No. 12-4837-00, to approve return of customer deposit. Tabled until April Board meeting.

## **Action Items**

- A. Discussion and possible action regarding update from District consultants regarding status of City of Georgetown feasibility study. Jim Briggs, Leonard Dougal, and John Hatchel gave overview reports from the feasibility study negotiation team meetings.
- B. Discussion and possible action to approve Interlocal Agreement with the City of Florence for an emergency interconnect. **Gary Goodman moved to approve, with revisions discussed with legal counsel, the Interlocal Agreement with the City of Florence for an emergency interconnect. Cash Mullen seconded the motion, which the Board approved unanimously.** Legal counsel will submit an Interlocal Agreement with the City of Florence for an emergency interconnect to include the revisions.

## **Interim General Manager's Report**

- A. Project Status Report for:
  - r. Abandon Site Reuse Study (NOTE: because this item is listed under the Interim General Manager's Report and is not an Action Item, there will be no Board voting actions taken.) Don Rauschuber, DGRA, Inc., gave a status report of the District's abandon pump station sites. Discussions included declaring pump materials as surplus, selling the surplus materials at market value, and what does not sell, declaring the materials as scrap. Discussions included retaining the land at each abandon site and leaving the foundations in place. Trey Taylor, Bury+Partners, will research the market for purchasing scrap for salvage. The April Board agenda will include an Order declaring the District's surplus materials.

## **Action Items**

- C. Discussion and possible action to award bid and authorize contract execution for construction of waterline relocation at SH 195 Segment 4. **Pat Gower moved to approve awarding the bid to Nelson Lewis, Inc. from Marble Falls, Texas, for \$2,084,467.25 and authorize contract execution for construction of waterline relocation at SH 195 Segment 4. Ed Pastor seconded the motion, which the Board approved unanimously.**
- D. Discussion and possible action to determine linear feet to be included in the 15" waterline replacement project on RM 2338/CR 248. Discussions included, because of the frequency of waterline breaks along the RM 2338/CR 248 corridor, to consider completing construction of the entire project with a 24" pipe. **Ed Pastor moved to approve construction the entire waterline replacement project on RM 2338/CR 248 with a 24" pipe, at the cost of 4.2 million. Pat Gower seconded the motion. The motion passed (all FOR except Wilson and Canipe AGAINST).**
- E. Discussion and possible action to approve Supplement No. 1 to the engineering contract for the CR 250/Cherokee Trail project presented by Halff Associates in the amount of \$11,250.00.

**Cash Mullen moved to approve Supplement No. 1 to the engineering contract for the CR 250/Cherokee Trail project presented by Halff Associates in the amount of \$11,250.00. Pat Gower seconded the motion, which the Board approved unanimously.**

- F. Discussion and possible action to approve bid for air conditioner at Hoover Plant site. **Marcus Canipe moved to approve awarding the bid for the air conditioner at the Hoover Plant site to AIRMAX of Copperas Cove, Texas, for \$2,100.00. Cash Mullen seconded the motion, which the Board approved unanimously.**
- G. Discussion and possible action to approve addition of Section 8.8 of District Rules Governing Water and Wastewater Service to include policy regarding Conveyance of Infrastructure and Maintenance Bond Requirements. **David Ciambrone moved to approve the addition of Section 8.8 of District Rules Governing Water and Wastewater Service to include policy regarding conveyance of Infrastructure and Maintenance Bond Requirements. Marcus Canipe seconded the motion, which the Board approved unanimously.**
- H. Discussion and possible action to declare surplus property on CR 201 and authorize public or private sale. **No action taken.**
- I. Discussion and possible action to approve Resolution No. 12-0315-01 determining the necessity and authorizing the sue of eminent domain to condemn a waterline easement in three tracts of land totaling 0.019 acre owned by Alice Beth Lee and required for the relocation of a waterline in connection with the construction of SH 29/CR 266 roadway safety improvements, and take other appropriate action. **Ed Pastor moved to approve Resolution No. 12-0315-01 determining the necessity and authorizing the sue of eminent domain to condemn a waterline easement in three tracts of land totaling 0.019 acre owned by Alice Beth Lee and required for the relocation of a waterline in connection with the construction of SH 29/CR 266 roadway safety improvements, and take other appropriate action. David Ciambrone seconded the motion, which the Board approved unanimously.**

### **Consent Agenda**

- A. Approve minutes from the February 3, 2012, February 16, 2012, and February 20, 2012 Board of Directors Meetings.
- B. Approve check register, payment of bills, and invoices for February 2012.  
**Cash Mullen moved to approve the minutes from the February 2012 Board of Directors Meeting, as well as the check register, payment of bills, and invoices for February 2012. Ed Pastor seconded the motion, which the Board approved unanimously.**
- C. Approve the amended District Ethics and Management Policy.  
**The Board directed legal counsel to make additional revisions. No action taken.**

### **General Manager's Report**

Gordon Pierce presented the Interim General Manager's Report including the following information:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Project Status Report for ongoing infrastructure projects
  - a. US 183 Waterline Relocation
  - b. SH 195 Segments II, IV Waterline Relocation
  - c. RM 2338 Phase 1 and 2 Waterline Relocation
  - d. FM 970 Waterline Upgrade Projects
  - e. CR 228 Waterline Construction Project
  - f. CR 250 and Northlake Maintenance Project
  - g. Ronald Reagan Phase IV Water Main Projects
  - h. CR 245 Waterline Relocation at RM 2338
  - i. SH 29 Improvements at CR 260 and CR 266
  - j. SH 29 Improvements at Jack Nicklaus Blvd.
  - k. Liberty Hill I.S.D. Off-site Improvements
  - l. CR 215 Waterline Replacement Project
  - m. RM 2338/CR 248 15-inch main replacement project
  - n. PRV Installation Project
  - o. Stonewall Fill Valve
  - p. SH 138 Waterline Replacement Project
  - q. Lake Georgetown North Water Treatment Plant Expansion Project
  - r. Abandoned Site Reuse Study

Adjournment

**The meeting adjourned at 10:13 p.m. on a motion by Cash Mullen and seconded by Marcus Canipe, which the Board approved unanimously.**



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Ed Pastor, Secretary