

**Chisholm Trail Special Utility District
Of Williamson, Bell, and Burnet Counties, Texas
Minutes of Meeting of the Board of Directors
March 5, 2012**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened in a meeting at the administrative office of Chisholm Trail Special Utility District located at 851 FM 970, Florence, Williamson County, Texas beginning at 5:00 p.m. on the 5th day of March, 2012. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

Meeting was called to order at 5:00 p.m.

Mary Wilson led those present in the Pledge of Allegiance to the American flag.

Jennifer McKnight called roll:

Mary Wilson	President
Marcus Canipe	Vice-President
Ed Pastor	Secretary
Cash Mullen	Treasurer
Gary Goodman	Director
Pat Gower	Director

Five Board members were present, with Pat Gower absent, thus constituting a quorum. Also present were Jennifer McKnight, Harry Randall, Terri Sisk, David Ciambrone, John Hatchel, Gordon Pierce and those listed on the attached sign-in sheet.

Public Comments

None

Action Items

- A. Administer oath of office, approve statement of officer, execute bond, and take other such actions as necessary for appointed Director to qualify for office. **Jennifer McKnight swore in David Ciambrone as Director of the District.**

- B. Discussion and possible action to approve resignation of General Manager, Jennifer McKnight. **Marcus Canipe moved to approve the resignation of General Manager, Jennifer McKnight. Ed Pastor seconded the motion, which the Board approved unanimously.**

- C. Discussion and possible action to appoint Interim General Manager. Mary Wilson stated she sent Gordon Pierce's resume to all Board members. Mary Wilson also said she and Marcus Canipe had met with Gordon Pierce, but would open the meeting for questions from other Board

members. **Marcus Canipe moved to approve engaging Gordon Pierce under contract with Texas First Group Replacement Services, Inc. Cash Mullen seconded the motion, which the Board approved unanimously.**

D. Discussion and possible action to approve District signatory matters including:

- a. **Approve removal of signatory authority of Jennifer McKnight from all District banking accounts, investment accounts, and safe deposit box. Marcus Canipe move to approve the removal of signatory authority of Jennifer McKnight from all District banking accounts, investment accounts, and safe deposit box. David Ciambrone seconded the motion, which the Board approved unanimously.**
- b. **Approve Resolution No. 12-0305-01 to designate signatory authority of Interim General Manager to all District banking and investment accounts. Marcus Canipe moved to approve Resolution No. 12-0305-01 to designate signatory authority of Interim General Manager to all District banking and investment accounts. Cash Mullen seconded the motion, which the Board approved unanimously. Discussion ensued. The motion was withdrawn after approval by Marcus Canipe. Cash Mullen moved to approve Resolution No. 12-0305-01 to designate signatory authority of Interim General Manager to all District banking and investment accounts with an amendment to Section 4(b) to change “signed” to “authorized” in the last sentence. Gary Goodman seconded the motion, which the Board approved unanimously.**
- c. **Approve Resolution No. 12-0305-02 to amend authorized representatives for District TexPool accounts. Marcus Canipe moved to approve Resolution No. 12-0305-02 to amend authorized representatives for District TexPool accounts. Cash Mullen seconded the motion, which the Board approved unanimously.**
- d. **Approve Resolution No. 12-0305-03 to authorize Interim General Manager entry to District safe deposit box. Marcus Canipe moved to approve Resolution No. 12-0305-03 to authorize Interim General Manager entry to District safe deposit box. David Ciambrone seconded the motion, which the Board approved unanimously.**
- e. **Approve signatory authority of Interim General Manager for all regulatory reporting matters. Marcus Canipe moved to approve signatory authority of Interim General Manager for all regulatory reporting matters. David Ciambrone seconded the motion, which the Board approved unanimously.**

E. Discussion and possible action regarding repair to driveway at 3006 Fountainwood after denial of claim by District insurance company. Marcus Canipe moved to approve writing a check for \$3,720.00 to the customer at 3006 Fountainwood for driveway repair and have the customer sign a release that will be provided by District Legal Counsel. Ed Pastor seconded the motion, which the Board approved unanimously.

- F. Discussion and possible action to approve Resolution No. 12-0305-04 to amend District Water Conservation and Drought Contingency Plans. **Marcus Canipe moved to approve Resolution No. 12-0305-04 to amend District Water Conservation and Drought Contingency Plans as amended in the meeting. David Ciambone seconded the motion, which the Board approved unanimously. Gary Goodman moved to amend the Drought Plan to include verbiage proposed by Mary Wilson. Marcus Canipe seconded the motion, which the Board approved (All FOR except Ciambone AGAINST). David Ciambone moved to approve adding “in agreement” throughout the document. Marcus Canipe seconded the motion, which the Board approved unanimously.**
- G. Discussion and possible action to approve Resolution No. 12-0305-05 to amend FY 2012 budget. **Gary Goodman moved to approve Resolution No. 12-0305-05 to amend FY 2012 budget by moving fees from administrative expense to professional fees. David Ciambone seconded the motion, which the Board approved unanimously.**

Adjournment

The meeting adjourned at 7:05 p.m. on a motion by Marcus Canipe and seconded by David Ciambone, which the Board approved unanimously.



Ed Pastor, Secretary