

**Chisholm Trail Special Utility District  
Of Williamson, Bell, and Burnet Counties, Texas**

**Minutes of Meeting of the Board of Directors  
July 28, 2011**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened in a meeting at the administrative office of Chisholm Trail Special Utility District located at 851 FM 970, Florence, Williamson County, Texas beginning at 9:00 a.m. on the 28<sup>th</sup> day of July, 2011. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

Meeting was called to order at 9:02 a.m.

Mary Wilson led those present in the Pledge of Allegiance to the American flag.

Jennifer McKnight called role:

Mary Wilson	President
Marcus Canipe	Vice-President
Mike Giguere	Secretary
Cash Mullen	Treasurer
Pat Gower	Director
Gary Goodman	Director
Ed Pastor	Director

Six Board members were present, with Mike Giguere absent, thus constituting a quorum. Also present was Jennifer McKnight and those listed on the attached sign-in sheet.

**BOARD TRAINING VIDEO: Texas Open Meetings Act**

The Board watched and discussed the video of the Texas Open Meetings Act.

**PRESENTATION Y STAFF REGARDING:**

- A. Non-Standard Service Agreements and subdivision planning
- B. Inter-Local Agreements in Place with City of Georgetown
- C. Inter-Local Agreements in Place with Williamson County
- D. Current project bonds
- E. District General Ledger Fund Structure
- F. Wastewater Agreements
- G. Overview of District Policies:
  - a. Rules Governing Water and Wastewater Service

- b. Personnel Policy Handbook
- c. Management and Ethics Policy
- d. Investment Policy
- e. Water Conservation & Drought Contingency Plan
- f. Safety Policy

#### ACTION ITEMS

- A. Discussion and possible action to amend District Drought Contingency Plan. **Pat Gower moved to suspend any discussion to amend the District Drought Contingency Plan until the next Board meeting. Gary Goodman seconded the motion, which the Board approved unanimously.**
  
- B. Discussion and possible action regarding customer drought restrictions. **Mary Wilson moved to continue maintaining Stage 4 as enacted on July 8, 2011 with customers using manual held hoses only during their designated watering days and times, which is no more than twice per week. Marcus Canipe seconded the motion, which was approved (Goodman, Canipe, Wilson, and Pastor were FOR the motion, and Mullen and Gower OPPOSED).**
  
- C. Discussion and possible action regarding expedited installation of permanent waterline on Williams Drive to by-pass Woods Pump Station. **Pat Gower moved to cease expedition of a contract for installation of a temporary 16" waterline on the north side of Williams Drive to by-pass Woods Pump Station and instead, to give the General Manager the authority to award a bid and to execute a contract for a permanent 24" line on the north side of Williams Drive. Cash Mullen seconded the motion, which the Board approved unanimously.**

#### EXECUTIVE SESSION

At 12:15 p.m., Mary Wilson announced the Board of Directors would enter into Executive Session pursuant to the applicable section of Subchapter D, Chapter 551.072, and Government Code, of the Texas Open Meetings Act, to consider:

- D. Discussion and possible action regarding easement acquisition from Mary Lou Brown for Parcel No. A on CR 228.

At 12:34 p.m., the Board reconvened the public portion of the meeting Mary Wilson announced that no final decisions, actions or votes were taken in Executive Session.

**Pat Gower moved to give the General Manager the authority to obtain an easement from Mary Lou Brown for Parcel No. A on CR 228 contingent upon all other easements being acquired. Cash Mullen seconded the motion, which the Board approved unanimously.**

ADJOURNMENT

**The meeting adjourned at 12:36 p.m. on a motion by Cash Mullen and seconded by Gary Goodman, which the Board approved unanimously.**

  
\_\_\_\_\_  
Marcus Canipe, Vice President