

# CHISHOLM-TRAIL

## SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103  
www.ctsud.org

### NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at a designated meeting place for the District, Andice Community Center, 6600 FM 970, Florence, TX 76527 on Thursday, November 17, 2011, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)
- V. Customer Requests
  - A. Discussion and possible action regarding request by customer at 3240 Highway 29 West, Account No. 73-5324-00, for payment to repair road allegedly caused by District water line break.
- VI. Consent Agenda

*CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.*

  - A. Approve minutes from the October 6, 2011 and October 20, 2011 Board of Directors Meetings.
  - B. Approve check register, payment of bills, and invoices for October 2011.
- VII. Discussion and possible action regarding Board of Directors Essential Duties:
  - A. Proposed annual goals and objectives for Fiscal Year 2012.
  - B. Evaluate District resources to ensure they are adequate to achieve annual goals and objectives.
  - C. Review expenditures to assure compliance with the purchasing policy.
  - D. Review spending versus budget.
  - E. Review balance sheet and financial reports.
  - F. Review quarterly reports on:
    - a. Safety Performance
    - b. System Reliability
    - c. Work Order Backlog
- VIII. General Manager's Report regarding the following:
  - A. Operational Status Report & Water Loss Report
  - B. Monthly Financial Reports
  - C. Monthly Customer Service Report
  - D. Staff report regarding status of negotiations with the City of Georgetown for CCN service territory transfers.
  - E. Project Status Report for ongoing infrastructure projects:
    - a. US 183 Waterline Relocation
    - b. SH 195 Segments II, IV Waterline Relocation
    - c. RM 2338 Phase 1 and 2 Waterline Relocation
    - d. FM 970 Waterline Upgrade Projects
    - e. CR 228 Water Line Construction Project
    - f. CR 250 and Northlake Maintenance Project
    - g. Ronald Reagan Phase IV Water Main Projects
    - h. CR 245 Waterline Relocation at RM 2338
    - i. SH 29 Improvements at CR 260 and CR 266
    - j. SH 29 Improvements at Jack Nicklaus Blvd.
    - k. Liberty Hill I.S.D. Off-site Improvements
    - l. PRV Installation Project
    - m. Lake Georgetown North Water Treatment Plant Expansion Project
    - n. Water Source Procurement Efforts
- IX. Action Items
  - A. Discussion and possible action to approve Resolution No. 11-1117-01 approving new District Water Conservation and Drought Contingency Plan.

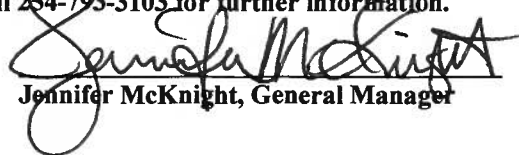
- B. Discussion and possible action regarding current drought restrictions.
- C. Presentation by staff regarding billing cycle changes in January 2012.
- D. Discussion and possible action regarding Non-Standard Service Agreements:
  - a. Approve amendments to Non-Standard Service Agreements with developers of Shady Oaks Subdivision, Woodland Park Subdivision, and Cimarron Hills Subdivision.
  - b. Approve Non-Standard Service Agreement with developer of Legacy of Georgetown.
  - c. Approve variance to District standard for fire line bypass.
  - d. Approve Non-Standard Service Agreement with developer of Gabriel Springs subdivision.
  - e. Approve Non-Standard Service Agreement with developer of Water Oak subdivision.
- E. Discussion and possible action regarding assignment of LUEs within Summerlyn development.
- F. Discussion and possible action to award bid and authorize execution of contract for Pressure Reducing Valve Project.
- G. Discussion and possible action to approve engineering design proposal from Bury and Partners for SH 138 Water Line Replacement Project (budgeted FY 2012 project).
- H. Discussion and possible action to approve proposals from Halff Associates including:
  - a. Engineering design proposal for Williams Drive Water Line Replacement Project (bond project).
  - b. Engineering design proposal for Ronald Reagan Water Line Project (bond project).
  - c. Engineering design proposal for CR 215 Water Line Replacement Project (budgeted FY 2012 project).
- I. Discussion and possible action to approve amendment to Interlocal Agreement with Williamson County for utility relocation on US 183.
- J. Discussion and possible action to approve District auditor's recommendation regarding close out of 1999 Bond Series.
- K. Discussion and possible action regarding water deposit bank account.
- L. Discussion and possible action regarding annual review of Section 3.6 of District Rules Governing Water and Wastewater Service related to theft of service fees.
- M. Discussion and possible action to award bid for fence replacement at the Braun Plant site (budgeted FY 2012).
- N. Discussion and possible action to approve purchase of 400 KW Trailer Mounted Generator (budgeted FY 2012).
- O. Discussion and possible action to approve proposal for emergency call system and authorize General Manager to execute contract (budgeted FY 2012).
- P. Discussion and possible action regarding reservation of additional surface water from Brazos River Authority if available.
- X. Executive Session
- XI. Possible action regarding items discussed in Executive Session.
- XII. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: November 14, 2011

By:

  
Jennifer McKnight, General Manager