

CHISHOLM-TRAIL

SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING

CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at a designated meeting place for the District, Georgetown Chamber of Commerce Building, 100 Stadium Drive, Georgetown, TX 78627 on Thursday, December 15, 2011, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)

- V. Consent Agenda
CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.
 - A. Approve minutes from the November 12, 2011, November 14, 2011, and November 17, 2011 Board of Directors Meetings.
 - B. Approve check register, payment of bills, and invoices for November 2011.

- VI. General Manager's Report regarding the following:
 - A. Operational Status Report & Water Loss Report
 - B. Monthly Financial Reports
 - C. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Water Line Construction Project
 - f. CR 250 and Northlake Maintenance Project
 - g. Ronald Reagan Phase IV Water Main Projects
 - h. CR 245 Waterline Relocation at RM 2338
 - i. SH 29 Improvements at CR 260 and CR 266
 - j. SH 29 Improvements at Jack Nicklaus Blvd.
 - k. Liberty Hill I.S.D. Off-site Improvements
 - l. CR 215 Water Line Replacement Project
 - m. PRV Installation Project
 - n. Stonewall Fill Valve Study
 - o. SH 138 Water Line Replacement Project
 - p. Lake Georgetown North Water Treatment Plant Expansion Project
 - q. Water Source Procurement Efforts

- VII. Action Items
 - A. Discussion and possible action regarding District tanks including:
 - a. Approval of 2011 tank inspection report submitted by Dunham Engineering.
 - b. Approval of TCEQ required tank modifications to be performed by Dunham Engineering for \$6,500.
 - c. Approval to allow General Manager to execute agreement for pressure washing of Braun elevated storage tank after quotes are obtained in an amount not to exceed \$28,750.
 - B. Discussion and possible action to accept resignation of Director, Mike Giguere, and process for filling vacated position.
 - C. Discussion and possible action concerning report by District consultant, John Hatchel, and City of Georgetown staff regarding water service recommendations that could involve CCN transfer.

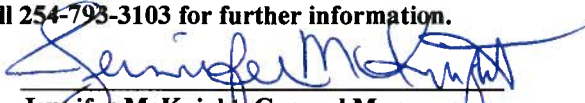
- D. Discussion and possible action regarding securing \$16 million in bonds.
 - E. Discussion and possible action to approve Change Order No. 1 for the Woods By-pass Project submitted by the Wallace Group to reduce contract amount by \$6,400.
 - F. Discussion and possible action to approve proposal by Halff Associates for design of 24" water line on Williams Drive to replace existing 15" water line.
 - G. Discussion and possible action to approve bid for air conditioner unit at Hoover plant site.
 - H. Discussion and possible action to approve flow meter installation at Liberty Hill interconnect by T. Morales.
 - I. Discussion and possible action to approve restricting \$161,928.74 received as refund from Brazos River Authority from over payment on operations and maintenance costs for use as future payment on SH 195 relocation of BRA raw water line.
 - J. Discussion and possible action to approve Director attendance at TRWA Water Board Directors Governance Conference on January 19-20, 2012 in Austin, TX at a cost not to exceed \$520.00 per person.
 - K. Discussion and possible action to set date for Board workshop in January 2012 to discuss Water Conservation and Drought Contingency Plan and Board Goals and Objectives.
 - L. Discussion and possible action regarding annual evaluation of General Manager.
- VIII. Executive Session
- IX. Possible action regarding items discussed in Executive Session.
- X. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: December 12, 2011

By:


Jennifer McKnight, General Manager