

CHISHOLM-TRAIL

SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, October 20, 2011, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Update by General Manager on current drought conditions and status of BRA system repairs.
- V. Public Comment (limited to 3 minutes)
- VI. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

- A. Approve minutes from the September 10, 2011 and September 15, 2011 Board of Directors Meetings.
- B. Approve check register, payment of bills, and invoices for September 2011.
- C. Approve Quarterly Investment Report for Fourth Quarter FY 2011.
- D. Approve write off of bad debt in the amount of \$4,746.98.

VII. General Manager's Report regarding the following:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Monthly Customer Service Report
- D. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Water Line Construction Project
 - f. CR 250 and Northlake Maintenance Project
 - g. Ronald Reagan Phase IV Water Main Projects
 - h. CR 245 Waterline Relocation at RM 2338
 - i. SH 29 Improvements at CR 260 and CR 266
 - j. SH 29 Improvements at Jack Nicklaus Blvd.
 - k. Liberty Hill I.S.D. Off-site Improvements
 - l. PRV Installation Project
 - m. Lake Georgetown North Water Treatment Plant Expansion Project
 - n. Water Source Procurement Efforts

VIII. Action Items

- A. Discussion and possible action regarding request from City of Florence to develop an agreement for an emergency interconnect with District water system.
- B. Discussion and possible action regarding negotiations with the City of Georgetown for CCN service territory transfers.
- C. Discussion and possible action to approve First Amendment to the First Amended and Restated Non-Standard Service Agreement with Williamson County MUD #12 to extend contract.


- D. Discussion and possible action to approve Resolution No. 11-1020-01 regarding the division of Williamson County MUD #19 into revised original district and a new district and to approve assumption agreement for new district, MUD #19A, to assume Non-Standard Service Agreement for Santa Rita subdivision.
 - E. Discussion and possible action to award bid and authorize execution of contract for water line improvements on FM 970 and CR 228.
 - F. Discussion and possible action to approve proposals from Halff Associates including:
 - a. Engineering design proposal for bond projects.
 - b. Supplemental proposal for SH 29 at CR 260 and CR 266.
 - G. Discussion and possible action to approve proposal and award contract for Fire Hydrant Maintenance and Flow Testing Project.
 - H. Discussion and possible action to approve bids for purchase of two service vehicles.
 - I. Discussion and possible action regarding proposals from T-Morales:
 - a. Approve proposal for installation of quick connections at District plant sites.
 - b. Approve proposal for SCADA system upgrade package.
 - J. Discussion and possible action regarding emergency procurements by District General Manager including:
 - a. Repair to Domel Well #1 in the amount of \$52,776.00.
 - b. Repair to Domel Well #2 in the amount of \$14,513.92.
 - c. Soundproofing wall at North Lake Pump Station in the amount of \$29,118.00.
 - K. Discussion and possible action to approve water rate study, set possible rate increase, and set effective date.
 - L. Discussion and possible action to amend District Water Conservation and Drought Contingency Plan.
 - M. Discussion and possible action to amend District Policy P-02, Petty Cash Funds, to increase beginning balance to \$600.
 - N. Discussion and possible action regarding meter change out program.
 - O. Discussion and possible action to approve amended and restated cafeteria plan.
 - P. Discussion and possible action to hire public relations firm for District communications.
 - Q. Discussion and possible action regarding Personnel Matter: annual evaluation of General Manager.
- IX. Executive Session
- X. Possible action regarding items discussed in Executive Session.
- XI. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: October 14, 2011

By:


Jennifer McKnight, General Manager