

CHISHOLM-TRAIL SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING

CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, September 15, 2011, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Update by General Manager on current drought conditions.
- V. Public Comment (limited to 3 minutes)
- VI. Customer Requests
 - A. Discussion and possible action regarding customer request for District enforcement of water restriction violations based on green yard and without pictorial evidence of violations.

VII. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

- A. Approve minutes from the August 18, 2011 Board of Directors Meeting.
- B. Approve check register, payment of bills, and invoices for August 2011.

VIII. General Manager's Report regarding the following:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Monthly Customer Service Report
- D. Update on sale of property on PR 916
- E. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Water Line Construction Project
 - f. CR 250 and Northlake Maintenance Project
 - g. Ronald Reagan Phase IV Water Main Projects
 - h. CR 245 Waterline Relocation at RM 2338
 - i. SH 29 Improvements at CR 260 and CR 266
 - j. SH 29 Improvements at Jack Nicklaus Blvd.
 - k. Liberty Hill I.S.D. Off-site Improvements
 - l. PRV Installation Project
 - m. Lake Georgetown North Water Treatment Plant Expansion Project
 - n. Woods Pump Station By-Pass Project

IX. Action Items

- A. Discussion and possible action regarding request from members of Shady Oaks Ad-Hoc Water Committee to allow voluntary release of Shady Oaks subdivision from District CCN and return of impact fees paid by property owners.

- B. Presentation by General Manager in response to letter submitted at August board meeting by residents of Cimarron Hills subdivision regarding District water planning and schedule for future system upgrades.**
- C. Discussion and possible action regarding voluntary release of Water Oak subdivision from District CCN.**
- D. Discussion and possible action to authorize General Manager to execute contract with water hauling company and to allow hauled raw water sales to customers for outdoor watering purposes.**
- E. Discussion and possible action to approve engineering proposal from Halff Associates for Capital Improvement Plan Update and Operations and Maintenance Upgrade Study.**
- F. Discussion and possible action regarding proposal from Bury and Partners for modeling of the Stonewall Tank fill valve and modified tank controls.**
- G. Discussion and possible action regarding proposal from KingH2O for purchase of wholesale groundwater.**
- H. Discussion and possible action to approve change order no. 4 to the contract with Archer Western for the North Lake Georgetown Pump Station Project.**
- I. Discussion and possible action to approve Resolution No. 11-0915-01 adopting proposed Fiscal Year 2012 budget.**
- J. Discussion and possible action to approve Resolution No. 11-0915-02 to request final release of escrowed funds from 2009 bond issuance from the TCEQ for reimbursement of expenses related to North Lake Georgetown Water Treatment Plant Expansion Project.**
- K. Discussion and possible action regarding proposed issuance of bonds to finance water system improvements:**
 - a. Authorize preparation of application to TCEQ for authorization to issue bonds.**
 - b. Adopt Resolution No. 11-0915-03 authorizing application to TCEQ for approval to issue Chisholm Trail Special Utility District Water System Revenue Bonds.**
 - c. Adopt Resolution No. 11-0915-04 expressing intent to reimburse costs of improvement project(s) with bond proceeds.**
- L. Discussion and possible action to solicit engineering qualification statements from approved engineering firms for environmental permitting related to the South Water Treatment Plant project.**
- M. Discussion and possible action regarding meter change out program.**
- N. Discussion and possible action to approve Temporary Amendment to the Water Availability Agreement with the Brazos River Authority.**
- O. Discussion and possible action regarding committee member appointment to District Impact Fee Advisory Committee for Fiscal Year 2012.**
- P. Discussion and possible action to no longer accept electronic checks through online bill pay.**
- Q. Discussion and possible action to authorize General Manager and Finance Manager to obtain credit card through Wells Fargo Bank in lieu of State procurement card program with \$10,000 credit limit for General Manager and \$5000 credit limit for Finance Manager.**
- R. Discussion and possible action to approve restated District 401K Plan.**
- S. Discussion and possible action regarding repair to Domel Well #2 well In the amount of \$22,590.**
- T. Discussion and possible action to adopt FY 2012 Board Essential Duties Calendar.**

- U. Discussion and possible action regarding Georgetown Utility System Staff recommendations and the City Council discussions regarding CCN transfer of properties.
- V. Discussion and possible action regarding petitions for decertification of CCN service territory.
- W. Discussion and possible action regarding Personnel Matter: request by David Owens for one-time payout of unused 40 hours of vacation time from FY 2011.
- X. Discussion and possible action regarding Personnel Matter: annual evaluation of General Manager.
- X. Executive Session
- XI. Possible action regarding items discussed in Executive Session.
- XII. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: September 9, 2011

By:


Jennifer McKnight, General Manager