

CHISHOLM-TRAIL

SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, July 21, 2011, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)
- V. Customer Requests
 - A. Discussion and possible action regarding request by customer at 6830 South Lakewood Drive, Account No. 35-1889-00, for second leak adjustment within a twelve month period.
 - B. Discussion and possible action regarding request by customer at 201 Shirley Lane, Account No. 37-3736-02, to request return of customer deposit.
 - C. Discussion and possible action regarding request by customer at 951 CR 260, Account No. 24-0432-01, regarding letter sent to customer for possible multiple connection to a single water meter.
 - D. Discussion and possible action regarding request for water meter by a customer with property on CR 228.
- VI. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

 - A. Approve minutes from the June 16, 2011 and June 29, 2011 Board of Directors Meetings.
 - B. Approve check register, payment of bills, and invoices for June 2011.
- VII. General Manager's Report regarding the following:
 - A. Operational Status Report & Water Loss Report
 - B. Drought Presentation and Update
 - C. Report on change orders approved by General Manager during the month of June:
 - 1) Change order no. 1 to the Fire Hydrant installation project in the amount of \$5,885.95 for additional pipe length necessary for installation of fire hydrant on CR 220.
 - 2) Change order no. 1 in the amount of \$4,100 and change order no. 2 in the amount of \$900 to the CR 258 PRV Installation Project as part of the Ronald Reagan Boulevard Main project for PRV installation adjustments due to unknown field conditions determined during construction.
 - D. Monthly Financial Reports
 - E. Monthly Customer Service Report
 - F. Update on Internal Revenue Service (IRS) audit of the District 401K plan
 - G. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Water Line Construction Project
 - f. CR 250 and Northlake Maintenance Project
 - g. Ronald Reagan Phase IV Water Main Projects
 - h. CR 245 Waterline Relocation at RM 2338
 - i. SH 29 Improvements at CR 260 and CR 266
 - j. SH 29 Improvements at Jack Nicklaus Blvd.
 - k. PRV Installation Project
 - l. Lake Georgetown North Water Treatment Plant Expansion Project
 - m. Lake Georgetown South Water Treatment Plant Site

VIII. Action Items

- A. Discussion and possible action regarding customer drought restrictions.**
- B. Discussion and possible action regarding short-term and long-term media message to customers regarding current drought crisis.**
- C. Discussion and possible action regarding request by developer of the Vineyards at Florence to present their development experience with the District.**
- D. Discussion and possible action regarding System Pressure Study with North Lake Georgetown Pump Station presented by Bury and Partners.**
- E. Discussion and possible action matters related to the North Lake Georgetown Pump Station project:**
 - a. Approve change order no. 3 for deduction of generator and additions for SCADA and Chlorine Systems**
 - b. Approve change order no. 4 for temporary water line connection at Woods Pump Station**
 - c. Approve bid for temporary water line connection at Woods Pump Station**
 - d. Approve engineering proposal from Halff Associates for design of permanent water line connection on Williams Drive to by-pass Woods Pump Station after completion of North Lake Georgetown Pump Station.**
- F. Discussion and possible action to approve amendment no. 6 to The Wallace Group Task Order No. 16 to add \$7,000.00 for additional design services necessary due to unknown field conditions during construction of the PRV on CR 258 as part of the Ronald Reagan Boulevard Main project.**
- G. Discussion and possible action to amend District utility alignment standards and details to conform to requirements in water service agreements.**
- H. Discussion and possible action to provide written consent to the assignment of the Liberty Hill Wastewater System to the City of Liberty Hill due to their purchase of the system from the Lower Colorado River Authority (LCRA).**
- I. Discussion and possible action to remove Debbie Mount and appoint Jennifer McKnight and Terri Sisk as plan trustees for District 401K plan.**
- J. Discussion and possible action to amend District Employee Policy Handbook to allow vacation pay when additional hours are worked in the same week.**
- K. Discussion and possible action to approve Resolution No. 11-0721-01 to designate District signatory authority for all District banking accounts, money market accounts, and certificate of deposits.**
- L. Discussion and possible action regarding special meeting for Board training and budget workshop during August.**
- M. Legislative update by District Legal Counsel.**

IX. Executive Session

X. Possible action regarding items discussed in Executive Session.

XI. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: July 15, 2011

By:


Jennifer McKnight, General Manager