

CHISHOLM-TRAIL

SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, May 19, 2011, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)

- V. Election Matters:
 - A. Adopt Order canvassing the returns of the May 14, 2011 election of directors.
 - B. Administer oath of office, approve statement of officers, execute bonds, and take other such actions as necessary for Directors to qualify for office.
 - C. Discussion and approve other matters related to District Directors Election held May 14, 2011.
 - D. Discussion and possible action regarding election of Board Officers including President, Vice President, Secretary, and Treasurer.
 - E. Discussion and possible action regarding Director Committee assignments.

- VI. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

 - A. Approve minutes from the April 21, 2011 and April 29, 2011 Board of Directors Meetings.
 - B. Approve check register, payment of bills, and invoices for April 2011.
 - C. Approve Resolution No. 11-0519-01 appointing signatory authority for Union State Bank accounts to Board President, Vice President, Treasurer, Secretary, and General Manager.
 - D. Approve Quarterly Investment Report for second quarter of FY 2011.
 - E. Amend District Standard Detail W-12 to clarify water line encasement required under roads.

- VII. General Manager's Report regarding the following:
 - A. Operational Status Report & Water Loss Report
 - B. Monthly Financial Reports
 - C. Quarterly Committed and Proposed Project Spend Report
 - D. Monthly Customer Service Report
 - E. Meter Pilot Program Update
 - F. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Water Line Construction Project
 - f. Ronald Reagan Phase III Water Main Projects
 - g. CR 245 Waterline Relocation at RM 2338
 - h. SH 29 Improvements at CR 260 and CR 266
 - i. SH 29 Improvements at Jack Nicklaus Blvd.
 - j. Lake Georgetown North Water Treatment Plant Expansion Project
 - k. Lake Georgetown South Water Treatment Plant Site

- VIII. Action Items
 - A. Discussion and possible action regarding annual review of District 401K plan.
 - B. Discussion and possible action regarding items submitted by Bury and Partners, Inc.:

- a. Approve Pressure Reduction Plan .
- b. Approve engineering proposal for model update with North Lake Georgetown Pump Station.
- C. Discussion and possible action regarding North Lake Georgetown Pump Station Project:
 - a. Approve change order no. 2 for an increase of \$344,712.12 related to increased costs for changes required by City of Georgetown and/or other regulatory agencies.
 - b. Approve proposal from Kleinfelder for concrete testing at a cost not to exceed \$8,100.
 - c. Approve emergency expenditure by General Manager of \$43,397.19 for electrical service to pump station site.
- D. Discussion and possible action to designate system upgrade projects for Fiscal Year 2011.
- E. Discussion and possible action regarding District policies related to customer account deposits and bad debt.
- F. Discussion and possible action regarding use of collection agency for bad debt accounts.
- G. Discussion and possible action to authorize General Manager to negotiate sale of District property on PR 916 and to act as District agent for closing.
- H. Discussion and possible action regarding soliciting proposal(s) for auditing services for FY 2011 annual audit.
- I. Discussion and possible action to approve Resolution No. 11-0519-02 to amend Fiscal Year 2011 Budget.
- J. Legislative update by District Legal Counsel.
- K. Update by staff regarding 2010 Consumer Confidence Report required language.
- IX. Executive Session
- X. Possible action regarding items discussed in Executive Session.
- XI. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: May 13, 2011

By:


Jennifer McKnight
General Manager