

CHISHOLM-TRAIL

SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, April 21, 2011, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)
- V. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

- A. Approve minutes from the March 17, 2011 Board Workshop and March 17, 2011 Board of Directors Meeting.
- B. Approve check register, payment of bills, and invoices for March 2011.
- C. Approve Resolution No. 11-0421-01 authorizing District Investment Officer to open accounts at financial institutions.
- D. Approve Resolution No.11-0421-02 to add District Finance Manager to TexPool Accounts.

VI. General Manager's Report regarding the following:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Monthly Customer Service Report
- D. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Water Line Construction Project
 - f. System Pressure Engineering Study
 - g. Ronald Reagan Phase I and III Water Main Projects
 - h. Lake Georgetown North Water Treatment Plant Expansion Project
 - i. Lake Georgetown South Water Treatment Plant Site
- E. Highlights and review of Texas Rural Water Association Annual Conference

VII. Action Items

- A. Discussion and possible action regarding requests by developer of Rancho Sienna Subdivision:
 - a. Plan for concrete capping of electrical lines located next to District water lines in lieu of relocation.
 - b. Amendment to District Water Conservation Measures set out in the Water & Wastewater Service Agreement.
- B. Discussion and possible action to approve Interlocal Agreements (ILA):
 - a. Amendment No. 1 to ILA with Williamson County for SH 195 Segments 2 and 4 and to authorize General Manager to approve agreements with Texas Department of Transportation (TXDOT) to facilitate County reimbursements from TXDOT.
 - b. ILA with Williamson County for utility conflicts related to SH 29 at CR 260 and CR 266 intersections.
 - c. ILA with Williamson County for utility conflicts related to SH 29 at Park Place and Jack Nicklaus intersections.
 - d. ILA with Williamson County for utility conflicts related to Ronald Reagan Phase 4.

- C. Discussion and possible action to approve engineering agreements with Halff Associates:
 - a. Design to remediate utility conflicts related to SH 29 at CR 260 and CR 266 intersections.
 - b. Design to remediate utility conflicts related to SH 29 at Park Place and Jack Nicklaus intersections.
 - c. Design to remediate utility conflicts related to Ronald Reagan Phase 4.

- D. Discussion and possible action regarding North Lake Georgetown Pump Station Project:
 - a. Approve change order no. 2 related to increased costs for changes required by City of Georgetown and/or other regulatory agencies.
 - b. Approve Amendment No. 3 to Task Order No. 25 for full-time resident project representative to conduct construction inspections.

- E. Discussion and possible action regarding possible terms for a Non-standard Water Service Agreement with the developer of Madison at Georgetown.

- F. Discussion and possible action to approve contract with Crossroads, Inc. to serve as District wastewater operations company.

- G. Discussion and possible action to approve proposal for automated meter reading pilot program:
 - a. Proposal from Johnson Lab and Supply for 25 Master Meters at a cost of \$4112.50.
 - b. Proposal from HD Supply for 25 Neptune Meters at a cost of \$5275.00.

- H. Discussion and possible action to authorize funding for replacement of sign at District office building.

- I. Discussion and possible action to approve collateralization agreement with Union State Bank.

- J. Discussion and possible action to approve District Management and Ethics Policy.

- K. Update by District Investment Officer regarding recent fund investments.

- L. Discussion and possible action to amend District Employee Handbook:
 - a. To include On-Call Policy for field employees
 - b. To amend sick and vacation accrual to bi-weekly
 - c. To amend language regarding vacation accrual to reflect months of service
 - d. To amend District/Employee share of health insurance to 88%/12%
 - e. To include elective life insurance
 - f. To amend Employee Certification

- M. Legislative update by District Legal Counsel.

- N. Discussion and possible action regarding status of Environmental Information Document (EID) for South Lake Georgetown Water Treatment Plant.

- O. Discussion and possible action regarding purchase agreement for South Lake Georgetown Water Treatment Plant.

VIII. Executive Session

IX. Possible action regarding items discussed in Executive Session.

X. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: April 15, 2011

By:



Jennifer McKnight
General Manager