

CHISHOLM-TRAIL

SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING

CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, January 20, 2011, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)

- V. Customer Requests
 - A. Discussion and possible action regarding request by customer at 3008 Fountainwood, Account No. 31-4567-01, for driveway repair due to alleged damage during previous repair of water line.
 - B. Discussion and possible action regarding request by Joe Bolin for reimbursement of expenses related to installation of service line allowed through an easement granted to the District during January 2009.

- VI. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

 - A. Approve minutes from the December 16, 2010 and January 3, 2011 Board of Directors Meetings.
 - B. Approve check register, payment of bills, and invoices for December 2010.

- VII. General Manager's Report regarding the following:
 - A. Operational Status Report & Water Loss Report
 - B. Monthly Financial Reports
 - C. Monthly Customer Service Report
 - D. Update on meter study to determine possible water loss.
 - E. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments I, II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Water Line Construction Project
 - f. System Pressure Engineering Study
 - g. Ronald Reagan Phase I and III Water Main Projects
 - h. Lake Georgetown North Water Treatment Plant Expansion Project
 - i. Lake Georgetown South Water Treatment Plant Site

- VIII. Action Items
 - A. Presentation of Fiscal Year 2010 Annual Financial Audit by certified public accountants of Padgett, Stratemann & Company.
 - B. Discussion and possible action to approve Fiscal Year 2010 Annual Financial Audit.
 - C. Discussion and possible action to execute engagement letter with HRM Consultants for easement acquisition services.
 - D. Discussion and possible action to execute contract with Archer Western for construction of the North Lake Georgetown Pump Station for \$1,783,000.00.


- E. Discussion and possible action regarding obtaining a drainage easement from property owner adjacent to Domel No. 1 Plant Site for tank overflow drainage.
- F. Discussion and possible action regarding Lower Colorado River Authority (LCRA) sale of Liberty Hill Regional Wastewater System including:
 - a. Status report.
 - b. Potential purchase of system.
 - c. Request by Freeman & Corbett for waiver of conflict of interest relating to representation of LCRA in connection with sale of water and wastewater system assets.
- G. Discussion and possible action to approve Non-Standard Service Agreement with 4400 Subdivision.
- H. Discussion and possible action to amend section regarding Holidays in Employee Handbook.
- I. Discussion and possible action regarding Board member attendance at Texas Rural Water Association's Annual Conference to be held March 23 -25, 2011 in Austin at a cost not to exceed \$550.00 per Director.
- J. Discussion and possible action regarding agreement to purchase land for South Lake Georgetown Water Treatment Plant and associated easements.
- K. Discussion and possible action to authorize General Manager to hire consultant to assist Finance Manager with monthly bank reconciliation and other financial matters.
- L. Discussion and possible action regarding District Management and Ethics Policy.
- M. Discussion and possible action regarding engineering services for pending water supply projects.
- N. Discussion and possible action items from Board Committee Reports
 - a. Personnel Committee: No report.
 - b. Finance Committee: FY 2010 Annual Audit.
 - c. Infrastructure Committee: Contract for North Lake Georgetown WTP Pump Station and Purchase Agreement for property for South Lake Georgetown Water Treatment Plant.
- IX. Executive Session
- X. Possible action regarding items discussed in Executive Session.
- XI. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: January 14, 2011

By:


Jennifer McKnight
General Manager