

CHISHOLM-TRAIL SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, December 16, 2010, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)

- V. Customer Requests
 - A. Discussion and possible action regarding request by customer at 3006 Fountainwood, Account No. 31-4225-00, for driveway repair due to alleged settling of waterline.

- VI. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

 - A. Approve minutes from the November 18, 2010 Board of Directors Meeting.
 - B. Approve check register, payment of bills, and invoices for November 2010.

- VII. General Manager's Report regarding the following:
 - A. Operational Status Report & Water Loss Report
 - B. Monthly Financial Reports
 - C. Monthly Customer Service Report
 - D. Update on meter study to determine possible water loss.
 - E. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments I, II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. CR 228 Waterline Construction Project
 - f. System Pressure Engineering Study
 - g. Ronald Reagan Phase I and III Water Main Projects
 - h. Lake Georgetown North Water Treatment Plant Expansion Project
 - i. Lake Georgetown South Water Treatment Plant Site

- VIII. Action Items
 - A. Discussion and possible action to amend the contract with Roadrunner Inspection Services to increase fees charged to the District for performing plumbing inspections.
 - B. Discussion and possible action regarding fee increase by Freeman and Corbett effective for services commencing January 1, 2011.
 - C. Discussion and possible action regarding agreement to purchase land for South Lake Georgetown Water Treatment Plant and associated easements.
 - D. Discussion and possible action regarding Inter-local Agreements (ILAs) with Williamson County regarding:
 - a. Waterline relocation and encasement as part of Williamson County's Ronald Reagan Phase III Road Project.
 - b. Conflicts between County roadway improvements and District easements.

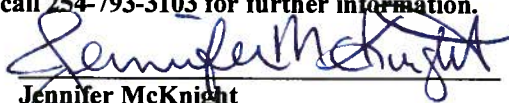
- E. Discussion and possible action to approve engineering agreement with Halff Associates for design of water line relocation and encasement as part of Williamson County's Ronald Reagan Phase III Road Project.
 - F. Discussion and possible action regarding Lower Colorado River Authority's letter dated November 24, 2010 regarding sale of water and wastewater assets including Liberty Hill Wastewater Treatment Plant.
 - G. Discussion and possible action to approve Wastewater Operations Agreement with the Brazos River Authority.
 - H. Discussion and possible action regarding City of Georgetown construction procurement method for North Lake Georgetown Water Treatment Plant expansion and possible amendment to Inter-local agreement with the City of Georgetown.
 - I. Discussion and possible action to approve proposal for easement acquisition services related to North Lake Georgetown Pump Station discharge pipeline.
 - J. Discussion and possible action to approve Lonestar Appraisals and Realty, Inc. to perform appraisal services for easement acquisition for North Lake Georgetown Pump Station discharge pipeline.
 - K. Discussion and possible action regarding procedures and controls for all public funds intra-bank and inter-bank transfers.
 - L. Discussion and possible action regarding notice from Internal Revenue Service regarding filing of tax form 990 for previous three years and incorrect tax identification number issued to District.
 - M. Discussion and possible action to approve amendments to District Employee Handbook:
 - a. Amend overtime provision to pay overtime for time worked over 40 hours per week.
 - b. Amend Grievance Procedure and rename "Dispute Resolution."
 - c. Amend section regarding reportable work week to Saturday through Friday as approved with bi-weekly pay periods November 19, 2009.
 - N. Discussion and possible action regarding monthly report to Board approval regarding criminal complaints for theft of service.
 - O. Discussion and possible action items from Board Committee Reports
 - a. Personnel Committee:
 - b. Finance Committee:
 - c. Infrastructure Committee:
- IX. Executive Session
- X. Possible action regarding items discussed in Executive Session.
- XI. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: December 10, 2010

By:


Jennifer McKnight
General Manager