

**Chisholm Trail Special Utility District  
Of Williamson, Bell, and Burnet Counties, Texas**

**Minutes of Special Meeting of the Board of Directors  
June 5, 2010**

The Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell, and Burnet Counties, Texas convened in a special called meeting at the administrative office of Chisholm Trail Special Utility District located at 851 FM 970, Florence, Williamson County, Texas beginning at 8:30 a.m. on the 5<sup>th</sup> day of June, 2010. Notices of the time, place, and subject of the meeting were posted at the places and for the time required by law.

Meeting was called to order at 8:30 a.m.

Mary Wilson led those present in the Pledge of Allegiance to the American flag.

Mike Giguere was given the Oath of Office and was seated as Director.

Jennifer McKnight called role:

Mary Wilson	President
Marcus Canipe	Vice-President
Gordon Eurom	Secretary
Cash Mullen	Treasurer
Mike Giguere	Director
Bob Johnson	Director
Gary Goodman	Director

All Board members were present; also present was Jennifer McKnight.

Executive Session

Mary Wilson announced that pursuant to Section 551.074 of the Texas Open Meetings Act, the Board would go into executive session at 8:35 a.m. to discuss the termination of the District Finance Manager. Jennifer McKnight was asked to leave during the executive session.

Mary Wilson announced the Board was out of executive session at 9:01 a.m. and that no action was taken during the executive session.

**Bob Johnson moved to allow Craig Casper, Finance Manager, to resign his position effective on the date of his termination and to instruct the General Manager not to respond to any unemployment claim filed by Mr. Casper with the Texas Workforce Commission, all dependent upon Mr. Casper signing and returning the letter drafted by legal counsel to the District by the deadline requested in the letter. Mary Wilson seconded the motion, which the Board approved. (FOR: Cash Mullen, Mary Wilson, Bob Johnson, and Marcus Canipe; AGAINST: Gordon Eurom, Mike Giguere, and Gary Goodman)**

BRA Bond Refunding

Gordon Eurom moved to support the Brazos River Authority's decision to refund bonds related to the raw water pipeline and to request the District's savings from the refunding be applied to the earliest payments due. Cash Mullen seconded the motion, which the Board approved unanimously.

Role of Board in District Matters

The Board reviewed the District's Board Management and Ethics Policy regarding responsibilities of the Board. Mary Wilson requested this policy be reviewed in the near future by the Personnel Committee. **No action taken.**

Personnel Policy Handbook

The Board reviewed the proposed personnel policy manual. Each Director was given the opportunity to comment and make suggestions for changes. Jennifer McKnight stated she will incorporate all the suggested changes and present the policy at the regular meeting. She stated if approved at the regular meeting the document will be sent for legal review. **No action taken.**

(Bob Johnson left the meeting at 11:30 a.m.)

Adjournment

**The meeting adjourned at 1:50 p.m. on a motion made by Gary Goodman, seconded by Marcus Canipe, and approved unanimously.**

  
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Gordon Eurom, Board Secretary