

# CHISHOLM-TRAIL

## SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103  
www.cteud.org

### NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, May 20, 2010, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)
- V. Consent Agenda

*CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.*

  - A. Approve minutes from the April 15, 2010 Board of Directors Meetings.
  - B. Approve check register, payment of bills, and invoices for April 2010.
  - C. Approve Quarterly Investment Report for second quarter of FYE 2010.
- VI. General Manager's Report regarding the following:
  - A. Operational Status Report & Water Loss Report
  - B. Monthly Financial Reports
  - C. Monthly Customer Service Report
  - D. Project Status Report for ongoing infrastructure projects:
    - a. US 183 Waterline Relocation
    - b. SH 195 Segments I, II, IV Waterline Relocation
    - c. RM 2338 Phase 1 and 2 Waterline Relocation
    - d. CR 214 Waterline Relocation
    - e. Ronald Reagan Phase I and II Water Main Project
    - f. Lake Georgetown North Water Treatment Plant Expansion Project
    - g. Lake Georgetown South Water Treatment Plant Site
    - h. Distribution System Pressure Study
- VII. Action Items
  - A. Election Matters:
    - a. Administer oath of office, approve statement of officers, execute bonds, and take other such actions as necessary for Directors to qualify for office.
    - b. Discussion and approve other matters related to District Directors Election held May 8, 2010.
    - c. Discussion and possible action regarding election of Board Officers including President, Vice President, Secretary, and Treasurer.
    - d. Discussion and possible action regarding Director Committee assignments.
  - B. Discussion and possible action regarding waiving collection fee assessed on account number 73-4826-00 for service at Highway 183 South of Seward Junction.
  - C. Discussion and possible action regarding refunding the collection fee assessed on account number 22-4296-00 for service at 125 W. Bear Creek Road.
  - D. Matters related to District 401K Plan:
    - a. Presentation by Thornton Strategies regarding status of current plan and recommendations for the future of the plan.
    - b. Discussion and possible action regarding vendor for 401K Plan administration.
    - c. Discussion and possible action regarding engagement extension with Thornton Strategies as District 401K Advisor.

- E. Discussion and possible action regarding Resolution No. 10-0520-01 to amend Article XV (Construction, Governing Law, and Miscellaneous) of the contract with Hartford for the District 401K Plan.
- F. Discussion and possible action to approve amendments to FYE 2010 annual budget.
- G. Discussion and possible action regarding Interlocal Agreements (ILAs) with Williamson County regarding:
  - a. Waterline relocation and encasement as part of Williamson County's Ronald Reagan Phase III Road Project.
  - b. Conflicts between County roadway improvements and District easements.
- H. Discussion and possible action to approve Director appointment to Construction Manager at Risk Selection Committee for North Lake Georgetown Water Treatment Plant Expansion Project.
- I. Discussion and possible action to approve collateralization agreements with banking institutions.
- J. Discussion and possible action to amend District Investment Policy as follows:
  - a. Amend Investment Strategies for each fund.
  - b. Amend approved brokers to include UWest Financial Services.
- K. Discussion and possible action regarding operations agreement with the Brazos River Authority for operating wastewater lift stations within District.
- L. Discussion and possible action to approve Personnel Policy Handbook.
- M. Discussion and possible action to approve District Safety Manual.
- N. Discussion and possible action regarding amending District Drought Plan and/or declaring the current drought stage for customers.
- O. Discussion and possible action to approve new District standard for automatic flushing valves at any dead-end waterline constructed in new subdivisions.
- P. Discussion and possible action regarding adoption of Resolution No. 10-0520-02 determining a public need and necessity for the acquisition of a waterline easement in connection with the US 183 waterline project and authorizing the District's attorney to file proceedings in eminent domain to acquire said property interest on Parcel No. 4E (owned by Land Partnership No. 1).
- Q. Discussion and possible action regarding pending litigation in matter styled Henry J. Gudenau v. Chisholm Trail Special Utility District.

VIII. Executive Session

IX. Possible action regarding items discussed in Executive Session.

X. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: May 14, 2010

By:



Jennifer McKnight  
General Manager