

NOTICE OF MEETING
CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, March 18, 2010, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)
- V. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

- A. Approve minutes from the February 18, 2010 Board of Directors Meetings.
- B. Approve check register, payment of bills, and invoices for February 2010.

VI. General Manager's Report regarding the following:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Monthly Customer Service Report
- D. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments I, II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. CR 214 Waterline Relocation
 - e. Ronald Reagan Phase I and II Water Main Project
 - f. Lake Georgetown North Water Treatment Plant Expansion Project
 - g. Lake Georgetown South Water Treatment Plant Site

VII. Action Items

- A. Discussion and possible action regarding billing due dates and late fee assessment.
- B. Discussion and possible action to approve Banking E-Box for receipt of online bill pay through banks.
- C. Discussion and possible action to select firm to serve as the District's 401K Plan Advisor.
- D. Discussion and possible action regarding Interlocal Agreement (ILA) with Williamson County for waterline relocation at CR 245 as part of Williamson County's Ronald Reagan Phase III Road Project.
- E. Discussion and possible action to approve proposal from Halff Associates, Inc. for design of waterline relocation on CR 245 in connection with the Ronald Reagan Phase III Project.
- F. Discussion and possible action regarding Interlocal Agreement (ILA) with Williamson County for land acquisition as part of the County's Ronald Reagan Phase IV Road Project.
- G. Discussion and possible action to approve proposal from Halff Associates, Inc. for survey work related to land acquisition in the Ronald Reagan Phase IV Project.
- H. Discussion and possible action to approve Order No. 10-0318-01 authorizing the General Manager to negotiate land acquisition for District projects.

- I. Discussion and possible action to approve changes to task orders requested by the Wallace Group as follows:
 - a. Amendment No. 5 to Task Order No. 16 (Ronald Reagan Phase I Project) to move \$10,000 of unexpended funds from Environmental Assessment and Archeological Report to Surveys and Details for survey and design related to PRV for 15" waterline.
 - b. Amendment No. 21E to Task Order No. 21 (CTSUD Water Treatment Plant Project) to add \$10,000 for preliminary study of Avant suggested alternative site.
 - c. Amendment No. 3 to Task Order No. 23 (CTSUD Water Treatment Plant Project) to add funds for final bill on Highway 195 and Master Plant Modeling (\$2500) and for engineer participation in Lake Georgetown North Water Treatment Plant Committee Meetings (\$5000).
- J. Discussion and possible action to approve collateralization agreements with banking institutions.
- K. Discussion and possible action to approve amendments to District Rules Governing Water and Wastewater Service as follows:
 - a. Amend Section 2.11 to add Temporary Service for Real Estate Inspections.
 - b. Amend Section 9 to add fee for Temporary Service for Real Estate Inspections.
 - c. Amend Section 9 to reduce Service Trip Fee to \$25 and increase After-Hours Service Trip Fee to \$50.
- L. Discussion and possible action to approve bid for construction of concrete slab near District warehouse for pipe storage.
- M. Discussion and possible action to approve bid for fire hydrant installations.
- N. Discussion and possible action regarding preparation and mailing of District newsletter and article requests by Board members.
- O. Discussion and possible action to approve Order No. 10-0318-02 regarding cancellation of May 8, 2010 Directors Election if all candidates are unopposed.
- P. Discussion and possible action regarding adoption of the following resolutions determining the necessity and authorizing the condemnation of waterline easements in connection with the RM 2338 construction project, and authorizing other actions relating thereto:
 - a. Resolution No. 10-0318-01 Determining a Public Need and Necessity for the Acquisition of a Waterline Easement and Authorizing the District's Attorney to File Proceedings in Eminent Domain to Acquire Said Property Interest on Parcel No. 17 (owned by Dwayne and Darlene Stephens).
 - b. Resolution No. 10-0318-02 Determining a Public Need and Necessity for the Acquisition of a Waterline Easement and Authorizing the District's Attorney to File Proceedings in Eminent Domain to Acquire Said Property Interest on Parcel No. 21 (owned by Rick Risley).

VIII. Executive Session

IX. Possible action regarding items discussed in Executive Session.


X. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: March 12, 2010

By:


Jennifer McKnight
General Manager