

CHISHOLM-TRAIL

SPECIAL UTILITY DISTRICT

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103
www.ctsud.org

NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, October 21, 2010, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)
- V. Consent Agenda
CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.
 - A. Approve minutes from the September 16, 2010 Board of Directors Meeting.
 - B. Approve check register, payment of bills, and invoices for September 2010.
 - C. Approve Quarterly Investment Report for fourth quarter of FY 2010.
 - D. Designate General Manager and Bookkeeper in Auditor's Engagement letter to oversee FY 2011 audit.
- VI. General Manager's Report regarding the following:
 - A. Operational Status Report & Water Loss Report
 - B. Report on Water Loss Calculations for Flushing and Leaks
 - C. Monthly Financial Reports
 - D. Monthly Customer Service Report
 - E. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments I, II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. FM 970 Waterline Upgrade Projects
 - e. System Pressure Engineering Study
 - f. Ronald Reagan Phase I and III Water Main Projects
 - g. Lake Georgetown North Water Treatment Plant Expansion Project
 - h. Lake Georgetown South Water Treatment Plant Site
- VII. Action Items
 - A. Discussion and possible action regarding request by customer at 108 Shoetop, Account No. 73-1710-03, for waiver of theft of service fees assessed to account.
 - B. Discussion and possible action regarding request by customer at 1150 CR 241, Account No. 38-3101-00, to authorize office management to correct meter reading problems not associated with water leaks.
 - C. Discussion and possible action regarding request by customer at 831 Spring Creek, Account No. 12-0925-01, for additional leak adjustment for leak that occurred over multiple months.
 - D. Discussion and possible action regarding annexation of the Madison Tract, the District's ability to serve Madison at Georgetown Subdivision, and District customer response to the City of Georgetown council members.
 - E. Discussion and possible action regarding City of Georgetown public notice for water and wastewater impact fees.
 - F. Presentation by David Dunn with HDR Engineering regarding Regional Water Plan Update.
 - G. Discussion and possible action to approve a non-standard service agreement with the Texas Department of Public Safety.
 - H. Discussion and possible action regarding the SH 195 Segment 4 waterline project as follows:
 - a. Addition of betterment for 18" ductile iron pipe.
 - b. Advertise for bids pending easement acquisition by Williamson County.

- I. Discussion and possible action regarding intake structure for S. Lake Georgetown Water Treatment Plant.
- J. Discussion and possible action regarding water line upgrade on CR 228.
- K. Discussion and possible action to approve items requested by the Brazos River Authority including:
 - a. Order Regarding Agreements Pertaining to Williamson County Regional Raw Water Line
 - b. Closing certificate for Contract Revenue Bonds Series 2010
 - c. General Certificate for Contract Revenue Bonds Series 2010
- L. Discussion and possible action to approve Inter-local Agreement with the City of Georgetown, the City of Round Rock, and Brushy Creek M.U.D. for Review of Brazos River Authority System Rates.
- M. Discussion and possible action regarding authorized signatures for public funds intra-bank and inter-bank transfers.
- N. Discussion and possible action to approve bids for repairs to District infrastructure damaged by Tropical Storm Hermine as follows:
 - a. Bid for final repair to Mountain Creek Bridge Crossing.
 - b. Bid for fence replacement at Domel Pump Station.
 - c. Bid for road repairs at Domel Pump Station.
 - d. Bid for repair of water storage tank at Domel Pump Station.
- O. Discussion and possible action regarding amendments to Section 9 of the District Rules Governing Water and Wastewater Service including adopting new water tap fee and other fee changes.
- P. Discussion and possible action regarding water rate study to occur in FY 2011.
- Q. Discussion and possible action to approve job description and salary range for Finance Manager.
- R. Discussion and possible action regarding regional salary and benefits study for water district personnel.
- S. Discussion and possible action regarding water line placement across parcel 124B in the SH 195 Segment 4 project.
- T. Discussion and possible action regarding agreement to purchase land for South Lake Georgetown Water Treatment Plant and associated easements.
- U. Discussion and possible action to amend Fiscal Year 2011 budget amendment to reflect General Manager's salary adjustment.
- V. Discussion and possible action items from Board Committee Reports
 - a. Personnel Committee: No report.
 - b. Finance Committee: Update on review of section 9 of District Rules Governing Water and Wastewater Service.
 - c. Infrastructure Committee: Update on possibility of using Brushy Creek M.U.D. raw water intake for South Lake Georgetown Water Treatment Plant, ILA for review of BRA System Rates, and bids for emergency repairs after Tropical Storm Hermine.

VIII. Executive Session

IX. Possible action regarding items discussed in Executive Session.

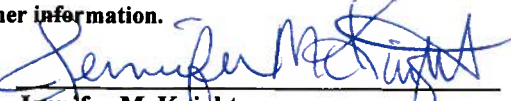
X. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: October 15, 2010

By:


Jennifer McKnight
General Manager