



P. O. Box 249 • Florence, Texas 76627 • (254) 793-8106
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**NOTICE OF MEETING
CHISHOLM TRAIL SPECIAL UTILITY DISTRICT**

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, November 19, 2009, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)

- V. Consent Agenda

CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

- A. Approve minutes from the October 15, 2009 and November 5, 2009 Board of Directors Meetings.
- B. Approve check register, payment of bills, and invoices for October 2009.
- C. Approve District Ethics Policy.

VI. General Manager's Report regarding the following:

- A. Operational Status Report & Water Loss Report
- B. Monthly Financial Reports
- C. Monthly Customer Service Report
- D. Report on water conference in Fort Worth held on November 16-17, 2009.
- E. Project Status Report for ongoing infrastructure projects:
 - a. US 183 Waterline Relocation
 - b. SH 195 Segments I, II, IV Waterline Relocation
 - c. RM 2338 Phase 1 and 2 Waterline Relocation
 - d. CR 214 Waterline Relocation
 - e. Ronald Reagan Phase I and II Water Main Project
 - f. Lake Georgetown South Water Treatment Plant site.

VII. Action Items

- A. Discussion and possible action regarding City of Georgetown emergency procurement for interim water plant improvements that include addition of filter and two pumps.
- B. Discussion and possible action to approve bid and award contract to QRO MEX Construction for waterline relocation on SH 195 Segment 1 in the amount of \$456,671.13.
- C. Discussion and possible action to approve change order no. 1 to waterline relocation on SH 195 Segment 1 project.
- D. Discussion and possible action to approve bid for waterline installation on CR 213.
- E. Discussion and possible action to approve amending task orders submitted by the Wallace Group as follows:
 - a) Task order no. 23 in the amount of \$27,500.00 for miscellaneous engineering services.
 - b) Task order no. 24 in the amount of \$10,000.00 for full-time resident project representative.
 - c) Task order no. 25 in the amount of \$223,000.00 for N. Lake Georgetown WTP Modeling and Master Plan (for design of District pump station at site).

- F. Discussion and possible action to approve engineering proposal for review of subdivision plans.
- G. Discussion and possible action to approve initiation of fire hydrant improvement project.
- H. Discussion and possible action to approve release of 80% retainage to contractor on Ronald Reagan Phase I and II water main project.
- I. Discussion and possible action to approve infrastructure improvements on Phase 3 of Ronald Reagan Drive to begin by Williamson County in May 2010.
- J. Discussion and possible action to approve amending Section 9 of District Rules to add collection fee in the amount of \$60.00.
- K. Discussion and possible action to approve amending Section 7.3 of District Rules to allow late fee exemption for persons over the age of 65 and Section 9.10 to indicate the exemption is only applied upon application and proof of age.
- L. Discussion and possible action to approve bi-weekly pay periods starting January 1, 2010 and interim pay periods for the end of 2009.
- M. Discussion and possible action to approve job description for exempt Field Manager.
- N. Discussion and possible action to approve District plumbing permit requirement and permit fee of \$50.00.
- O. Discussion and possible action to approve Director attendance at Texas Rural Water Association's Water Board Directors Governance Conference in Austin, Texas on January 21-22, 2010 at a cost not to exceed \$455.00 per person.
- P. Set date for Board workshop to discuss future growth and water projections.

VIII. Executive Session

IX. Possible action regarding items discussed in Executive Session.


X. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: November 13, 2009

By:


Jennifer McKnight
General Manager