

# **CHISHOLM-TRAIL**

## **SPECIAL UTILITY DISTRICT**

P. O. Box 249 • Florence, Texas 76527 • (254) 793-3103  
www.ctsud.org

### **NOTICE OF MEETING CHISHOLM TRAIL SPECIAL UTILITY DISTRICT**

Notice is hereby given that the Board of Directors of Chisholm Trail Special Utility District of Williamson, Bell & Burnet Counties, Texas, will meet at the designated administrative office and meeting place for the District, 851 FM 970, Florence, Williamson County, Texas on Thursday, October 15, 2009, at 5:30 p.m. to consider and act on the following matters:

- I. Board convene
- II. Pledge of Allegiance
- III. Call roll of Directors
- IV. Public Comment (limited to 3 minutes)
- V. Discussion and action regarding the following customer service matters:
  - A. Discussion and possible action regarding complaint by Mr. Richard W. Johnson regarding alleged destruction of private property at 2453 Highway 195 by the District.

VI. Consent Agenda

**CONSENT AGENDA: ALL ITEMS IN THIS SECTION ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE BOARD OF DIRECTORS. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.**

- A. Approve minutes from the September 17, 2009 Board of Directors Meeting.
  - B. Approve amended minutes from the March 19, 2009 Board of Directors Meeting.
  - C. Approve check register, payment of bills, and invoices for September 2009.
  - D. Approve District Investment Policy.
  - E. Approve sale of scrap metal and meters.
- VII. General Manager's Report regarding the following:
- A. Operational Status Report & Water Loss Report
  - B. Monthly Financial Reports
  - C. Monthly Customer Service Report
  - D. Project Status Report for ongoing infrastructure projects:
    - a. US 183 Waterline Relocation
    - b. SH 195 Segments I, II, IV Waterline Relocation
    - c. RM 2338 Phase 1 and 2 Waterline Relocation
    - d. CR 214 Waterline Relocation
    - e. Ronald Reagan Phase I and II Water Main Project
- VIII. Action Items
- A. Presentation by Brazos River Authority (BRA) regarding pump acceleration, purchase of spare parts for existing pumps, and future water sources and availability.
  - B. Discussion and possible action to approve proposal from Baker- Aicklen & Associates for FYE 2010 GIS Data Conversion and GPS Field Inventory Services Proposal.
  - C. Discussion and possible action to approve acceleration of schedule for construction of District pump station at North Lake Georgetown Water Treatment Plant.
  - D. Discussion regarding current status of water system and Drought Stage III.

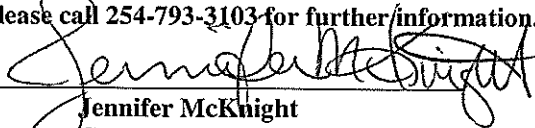
- E. Discussion and possible action regarding Williams Drive Utility Relocation Projects:
    - a. Approval of First Amendment to Utility Relocation Agreement (Phase 1) providing for construction of 24-inch transmission line in lieu of 18-inch transmission line.
    - b. Consider bids for construction of Phase 2 water line improvements and determine whether to authorize Williamson County to proceed with betterment project.
  - F. Discussion and possible action to approve initiation of fire hydrant improvement project.
  - G. Discussion and possible action to approve termination of Non-Standard Service Agreement with Pinnacle Development due to breach of contract.
  - H. Discussion and possible action regarding provision of retail sewer service by Chisholm Trail Special Utility District.
  - I. Discussion and possible action to approve proposal from Double Eagle Meter Information Systems LLC. For pilot program to place AMR system at 25 sites in the Rancho Sienna Development at a cost of \$3,392.75 and/or approve proposal for all connections at an additional cost of \$18,049.43.
  - J. Discussion and possible action to approve Administrative Policy A-01, Cash Handling Policy.
  - K. Discussion and possible action to approve Administrative Policy A-02, Unclaimed Property Policy, and approve submittal of unclaimed funds for 2009 reporting year to State Comptroller by November 1, 2009.
  - L. Discussion and possible action to approve Purchasing Policy P-04, Purchasing Card Policy.
  - M. Discussion and possible action to approve Public Information Policy.
  - N. Discussion and possible action to approve District Identity Theft Prevention Program for compliance with the Federal Red Flag Rule.
  - O. Discussion and possible action to regarding relocation of District raw water line improvements adjacent to Highway 29.
  - P. Authorize legal action as necessary for District consultants to access and perform site investigation and surveying services on Avant property for construction of water treatment plant and related facilities.
  - Q. Adopt resolution authorizing acquisition of easement on property owned by Warren P. Roche Jr., Jeauet Roche, Randal C. Roche, Delsa R. Stafford, William Stafford, and Robin Roche by condemnation, and containing certain findings related thereto.
- IX. Executive Session
- X. Possible action regarding items discussed in Executive Session.
- XI. Adjourn

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, and Government Code, of the Texas Open Meetings Act, on any matter that may come before the Board. No final action, decision, or vote will be taken on any subject or matter in Executive Session. No final action, decision, or vote on any matter may be taken unless the matter is specifically listed on the agenda for this meeting.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 254-793-3103 for further information.

Dated: October 9, 2009

By:

  
Jennifer McKnight  
General Manager